



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017
T: (213) 236-1800
www.scag.ca.gov

REGIONAL COUNCIL OFFICERS

President
Rex Richardson, Long Beach

First Vice President
Clint Lorimore, Eastvale

Second Vice President
Jan C. Harnik, Riverside County
Transportation Commission

Immediate Past President
Bill Jahn, Big Bear Lake

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Executive/Administration
Rex Richardson, Long Beach

Community, Economic &
Human Development
Jorge Marquez, Covina

Energy & Environment
David Pollock, Moorpark

Transportation
Cheryl Viegas-Walker, El Centro

SPECIAL MEETING

EXECUTIVE/ ADMINISTRATION COMMITTEE

Remote Participation Only

Wednesday, September 30, 2020

3:00 p.m. – 4:00 p.m.

To Participate on Your Computer:

<https://scag.zoom.us/j/889726747>

To Participate by Phone:

Call-in Number: 1-669-900-6833

Meeting ID: 889 726 747

***Please see next page for detailed
instructions on how to participate in the meeting.***

PUBLIC ADVISORY

Given recent public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor's recent Executive Order N-29-20, the meeting will be held telephonically and electronically.

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Peter Waggonner at (213) 630-1402 or via email at waggonner@scag.ca.gov. Agendas & Minutes are also available at: www.scag.ca.gov/committees.

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 630-1402. We request at least 72 hours (three days) notice to provide reasonable accommodations and will make every effort to arrange for assistance as soon as possible.



Instructions for Public Comments

Submit written comments via email to: ePublicComment@scag.ca.gov.

Written comments will be read by SCAG staff up to three (3) minutes and included as part of the official record of the meeting. The Chair has the discretion to reduce the time limit based upon the number of e-comments received and may limit the total time for all public comments to twenty (20) minutes.

In accordance with SCAG's Regional Council Policy, Article VI, Section H and California Government Code §54957.9, if a SCAG meeting is "willfully interrupted" and the "orderly conduct of the meeting" becomes unfeasible, the presiding officer or the Chair of the legislative body may order the removal of the individuals who are disrupting the meeting.

Instructions for Participating in the Meeting

SCAG is providing multiple options to participate in the meeting:

To Participate by Computer

1. Click the following link: <https://scag.zoom.us/j/889726747>.
2. If Zoom is not already installed on your computer, click "Download & Run Zoom" on the launch page and press "Run" when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
3. Select "Join Audio via Computer."
4. The virtual conference room will open. You will receive a message, "Please wait for the host to start this meeting," simply remain in the room until the meeting begins.

To Participate by Phone

1. Call **1-669-900-6833** to access the conference room. Given high call volumes recently experienced by Zoom, please continue dialing until you connect successfully.
2. Enter the **Meeting ID: 889 726 747**, followed by #.
3. Indicate that you are a participant by pressing # to continue.
4. Remain on the line if the meeting has not yet started.



EAC - Executive/Administration Committee *Members – September 2020*

1. **Hon. Rex Richardson**
Chair, Long Beach, RC District 29
2. **Hon. Clint Lorimore**
1st Vice Chair, Eastvale, RC District 4
3. **Hon. Jan C. Harnik**
2nd Vice Chair, RCTC Representative
4. **Hon. Bill Jahn**
Imm. Past Chair, Big Bear Lake, RC District 11
5. **Hon. Jorge Marquez**
CEHD Chair, Covina, RC District 33
6. **Hon. Frank Yokoyama**
CEHD Vice Chair, Cerritos, RC District 23
7. **Hon. David Pollock**
EEC Chair, Moorpark, RC District 46
8. **Hon. Carmen Ramirez**
EEC Vice Chair, Oxnard, RC District 45
9. **Hon. Cheryl Viegas-Walker**
TC Chair, El Centro, RC District 1
10. **Hon. Steven Hofbauer**
TC Vice Chair, Palmdale, RC District 43
11. **Hon. Jose Luis Solache**
LCMC Chair, Lynwood, RC District 26
12. **Hon. Peggy Huang**
LCMC Vice Chair, TCA Representative
13. **Hon. Margaret Finlay**
Pres. Appt., Duarte, RC District 35
14. **Hon. Kim Nguyen**
Pres. Appt., Garden Grove, RC District 18
15. **Hon. Deborah Robertson**
Pres. Appt., Rialto, RC District 8

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To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

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EXECUTIVE/ADMINISTRATION COMMITTEE AGENDA

16. Hon. David Ryu

Pres. Appt., Los Angeles, RC District 51

17. Hon. Andrew Masiel

Tribal Govt Regl Planning Board Representative

18. Randall Lewis

Business Representative, Non-Voting Member

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EXECUTIVE/ADMINISTRATION COMMITTEE

ch-#@OU -- u@8 AGENDA

Southern California Association of Governments

Remote Participation Only

Wednesday, September 30, 2020

3:00 PM

The Executive/Administration Committee may consider and act upon any of the items on the agenda regardless of whether they are listed as Information or Action items.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

(The Honorable Rex Richardson, Chair)

PUBLIC COMMENT PERIOD

The public is encouraged to submit comments by sending an email to ePublicComment@scag.ca.gov. Written comments will be read by SCAG staff up to three (3) minutes and included as part of the official record of the meeting. The Chair has the discretion to reduce the time limit based upon the number of e-comments received and may limit the total time for all public comments to twenty (20) minutes.

REVIEW AND PRIORITIZE AGENDA ITEM

ACTION/DISCUSSION ITEMS

1. Resolution No. 20-625-1 Regarding Acceptance of Office of Traffic Safety Grant Funds to support the Active Transportation Safety and Encouragement Campaign

(Erika Bustamante, Acting Chief Financial Officer)

RECOMMENDED ACTION FOR EAC:

Recommend that the Regional Council approve Resolution No. 20-625-1 authorizing SCAG to accept if awarded Office of Traffic Safety grant funds in the amount of \$1,250,000 to support the Southern California *Go Human* Campaign.

RECOMMENDED ACTION FOR RC:

Approve Resolution No. 20-625-1 authorizing SCAG to accept Office of Traffic Safety grant funds to support the *Go Human* Campaign.

CONSENT CALENDAR

Approval Items

2. Minutes of the Special Meeting - September 2, 2020
3. 2021 Meeting Schedule of Regional Council and Policy Committees
4. SCAG Partnership with the MSRC for the Last Mile Freight Program
5. Contracts \$200,000 or Greater: Contact No. 20-057-C01, Electric Vehicle Charging Station Study

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6. Contract Amendment that Exceeds 30% of the Contract's Original Value:
Contract No. 18-002-SS1, PC Law Group, Amendment No. 5
7. Contract Amendment that Exceeds \$75,000: Contract No. 19-001-C01,
Southern California Regional Climate Adaptation Framework,
Amendment No. 3

Receive and File

8. October 2020 State and Federal Legislative Update
9. Highlights and Outcomes of the 2020 Go Human Safety and Engagement Campaign
10. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999
11. CFO Monthly Report

CFO MONTHLY REPORT

(Erika Bustamante, Acting Chief Financial Officer)

PRESIDENT'S REPORT

(The Honorable Rex Richardson, Chair)

- Update on Special Committee on Equity and Social Justice

EXECUTIVE DIRECTOR'S REPORT

(Kome Ajise, Executive Director)

FUTURE AGENDA ITEM/S

ANNOUNCEMENT/S

ADJOURNMENT

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AGENDA ITEM 1 REPORT

Southern California Association of Governments
Remote Participation Only
September 30, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Julia Lippe-Klein, Program Manager I,
(213) 236-1856, Lippe-Klein@scag.ca.gov

Subject: Resolution No. 20-625-1 Regarding Acceptance of Office of
Traffic Safety Grant Funds to support the Active
Transportation Safety and Encouragement Campaign

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION FOR EAC:

Recommend that the Regional Council approve Resolution No. 20-625-1 authorizing SCAG to accept if awarded Office of Traffic Safety grant funds in the amount of \$1,250,000 to support the Southern California *Go Human* Campaign.

RECOMMENDED ACTION FOR RC:

Approve Resolution No. 20-625-1 authorizing SCAG to accept Office of Traffic Safety grant funds to support the *Go Human* Campaign.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

On May 1, 2014, the General Assembly adopted a resolution in support of endorsing a regional effort to promote a pedestrian and bicycle safety initiative. To pursue this effort, SCAG launched Go Human, a Regional Active Transportation Safety and Encouragement Campaign, with funding from the Active Transportation Program. To extend campaign efforts, SCAG applied for Pedestrian/Bicycle Safety funds from the Office of Traffic Safety in the amount of \$1,250,000 to conduct a fifth round of Go Human safety programming and outreach across the region. On June 17, 2020, SCAG was informed that the grant award was being tentatively offered. SCAG is seeking Regional Council approval to receive the funds.

BACKGROUND:

In the six-county SCAG region, walking or bicycling accounts for 8.9% of all trips, but 27% of all roadway fatalities, according to Connect SoCal, SCAG's Adopted 2020-2045 Regional Transportation Plan (RTP). To address this, the SCAG 2014 General Assembly passed a resolution to support a regional safety initiative aimed at improving roadway safety for bicyclists and pedestrians. To

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implement the resolution, SCAG secured \$2.3 million in Caltrans grant funding from the statewide 2014 Active Transportation Program call for projects to coordinate a Southern California Active Transportation Safety and Encouragement Campaign.

Using these grant resources, SCAG successfully initiated the Go Human Campaign with the launch of a first round of advertising and outreach in September of 2015 as well as three additional grant opportunities through the Office of Traffic Safety to implement safety activities. The advertising campaign has secured almost one billion impressions to date (each time an ad is seen) region-wide through a combination of SCAG's initial investment, added value media secured through op-eds and press outlets, and donated media from local and county partners. SCAG has also completed and extended the other components of the initial grant scope of work which includes implementing a series of Go Human events in partnership with local cities as well as developing toolkits aimed at creating active transportation champions.

To continue the Go Human Campaign's momentum, SCAG applied for an additional \$1,250,000 in funding from the Office of Traffic Safety to extend the campaign into 2018. On June 17, 2020, SCAG received notice that the award was being tentatively offered. If awarded, this funding will be used to conduct a fifth round of safety engagement and programming. Funds will be used to support localized safety outreach for drivers, pedestrians and bicyclists across the region, through the Community Ambassador Safety Program, Resilient Streets Technical Assistance and Mini Grant Program, and Sub Regional Safety Peer Exchanges. SCAG is seeking Regional Council approval to receive the funds.

FISCAL IMPACT:

If awarded, SCAG will receive \$1,250,000 in grant funds from the Office of Traffic Safety that will be utilized for the Southern California Active Transportation Safety and Encouragement Campaign.

ATTACHMENT(S):

1. Resolution No. 20-625-1



SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS
900 Wilshire Blvd., Ste. 1700
Los Angeles, CA 90017
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RESOLUTION NO. 20-625-1

A RESOLUTION OF THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS AUTHORIZING THE ACCEPTANCE OF TENTATIVE GRANT FUNDS FROM THE OFFICE OF TRAFFIC SAFETY

WHEREAS, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization, for the six-county region consisting of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial counties;

WHEREAS, on average, 1,500 people are killed and 136,000 are injured in traffic collisions throughout the SCAG region every year;

WHEREAS, in the SCAG region, 563 pedestrians and bicyclists were killed in traffic collisions in 2016, representing 33% of all traffic fatalities in the region;

WHEREAS, SCAG has applied for an award of \$1,250,000 in Office of Traffic Safety, Pedestrian/Bicycle Safety Funds ("Grant Funds"), to support the Active Transportation Safety and Encouragement Campaign;

WHEREAS, the primary goal of the Office of Traffic Safety is to "effectively and efficiently administer traffic safety grant funds to reduce traffic deaths, injuries, and economic losses";

WHEREAS, the Grant Funds will be used for the Southern California Active Transportation Safety and Encouragement Campaign, which will involve consulting services to extend the Go Human Advertising Campaign and support Community Outreach and Engagement strategies focused on safety and resiliency;

NOW, THEREFORE, BE IT RESOLVED, by the Regional Council of the Southern California Association of Governments to authorize SCAG to accept and administer the Grant Funds to support the Southern California Active Transportation Safety and Encouragement Campaign.

BE IT FURTHER RESOLVED THAT:

1. That the Regional Council hereby authorizes SCAG to accept the tentative Grant Funds in the amount of \$1,250,000 Office of Traffic Safety to support the Southern California Active Transportation Safety and Encouragement Campaign.
2. That SCAG's Executive Director or his designee is hereby designated and authorized by the Regional Council to negotiate, finalize and execute all

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Bill Jahn, Big Bear Lake

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Executive/Administration
Rex Richardson, Long Beach

Community, Economic &
Human Development
Jorge Marquez, Covina

Energy & Environment
David Pollock, Moorpark

Transportation
Cheryl Viegas-Walker, El Centro

Attachment: 'F' Ygc 'i' h'cb 'Bc "'&\$!*" &)' !%

necessary agreements and other documents on behalf of the Regional Council as they relate to supporting the Southern California Active Transportation Safety and Encouragement Campaign.

PASSED, APPROVED AND ADOPTED by the Regional Council of the Southern California Association of Governments at its regular meeting this 1st day of October, 2020.

Rex Richardson
President, SCAG
Councilmember, Long Beach

Attested by:

Kome Ajise
Executive Director

Approved as to Form:

Justine Block
Acting Chief Counsel

Attachment: Resolution No. 20-625-1



AGENDA ITEM 2 REPORT

Southern California Association of Governments
Remote Participation Only
September 30, 2020

MINUTES OF THE SPECIAL MEETING EXECUTIVE/ADMINISTRATION COMMITTEE (EAC) WEDNESDAY, SEPTEMBER 2, 2020

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). A VIDEO AND AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.igm2.com/Citizens/>

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its special meeting telephonically and electronically, given public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor's Executive Order N-29-20. A quorum was present.

Members Present

Hon. Rex Richardson, President	<i>Long Beach</i>	District 29
Hon. Clint Lorimore, 1st Vice President	<i>Eastvale</i>	District 4
Hon. Jan Harnik, 2nd Vice President		RCTC
Hon. Bill Jahn, Imm. Past President	<i>Big Bear Lake</i>	District 11
Hon. Jorge Marquez, Chair, CEHD	<i>Covina</i>	District 33
Hon. Frank Yokoyama, Vice Chair, CEHD	<i>Cerritos</i>	District 23
Hon. David Pollock, Chair, EEC	<i>Moorpark</i>	District 46
Hon. Cheryl Viegas-Walker, Chair, TC	<i>El Centro</i>	District 1
Hon. Steven Hofbauer, Vice Chair, TC	<i>Palmdale</i>	District 43
Hon. Jose Luis Solache, Chair, LCMC	<i>Lynwood</i>	District 26
Hon. Peggy Huang, Vice Chair, LCMC		TCA
Hon. Margaret Finlay, President's Appt.	<i>Duarte</i>	District 35
Hon. Kim Nguyen, President's Appt.	<i>Garden Grove</i>	District 18
Hon. David Ryu, President's Appt.	<i>Los Angeles</i>	District 51
Mr. Randall Lewis, Ex-officio	<i>Lewis Group of Companies</i>	Business Representative

Members Not Present

Hon. Carmen Ramirez, Vice Chair, EEC	<i>Oxnard</i>	District 45
Hon. Deborah Robertson, President's Appt.	<i>Rialto</i>	District 8
Hon. Andrew Masiel, Sr.	<i>Pechanga Dev. Corp.</i>	TGRPB Representative

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Staff Present

Kome Ajise, Executive Director
Darin Chidsey, Chief Operating Officer
Debbie Dillon, Chief Strategy Officer
Justine Block, Acting Chief Counsel/Acting Director of Legal Services
Ruben Duran, Board Counsel
Sarah Jepson, Director of Planning
Art Yoon, Director of Policy and Public Affairs
Basil Panas, Chief Financial Officer
Julie Shroyer, Chief Information Officer
Peter Waggonner, Office of Regional Council Support
Maggie Aguilar, Office of Regional Council Support

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Rex Richardson called the meeting to order at 3:02 p.m. and asked Second Vice Chair Jan Harnik, RCTC, to lead the Pledge of Allegiance.

Given the public health directives limiting gatherings due to COVID-19, President Richardson announced the meeting was being held telephonically and electronically in compliance with the Governor's Executive Orders.

PUBLIC COMMENT PERIOD

President Richardson opened the Public Comment Period.

He reminded the public to submit comments via email to ePublicComment@scag.ca.gov. Staff acknowledged there were no public comments received by email.

President Richardson closed the Public Comment Period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION/DISCUSSION

1. Resolution No. 20-624-2 Approving Amendment 2 to the FY 2020-21 Overall Work Program (OWP)

President Richardson asked Chief Financial Officer Basil Panas to provide the report.

Mr. Panas reported this was the second amendment to the current year budget; the proposed amendment totaled \$248,000 and increased the budget from \$89.2 million to \$89.5 million. He stated the amendment does four things: 1) adds the \$400,000 grant for the Interstate 710 North Mobility Hubs plan, which came from FY 21 Caltrans Sustainable Transportation Planning Grant program; 2) increases by \$131,000 the FY 21 SB-1 Sustainable Communities Grant program in accordance with the final allocation SCAG received; 3) it decreases by \$339,000 Transportation Development Act consulting work for the Electric Vehicle Study project, which is now being funded by the SB-1 Sustainable Communities Formula Grant; and 4) includes a minor adjustment to the third-party participation in the amount of \$56,000.

A MOTION was made (Finlay) to adopt Resolution No. 20-624-2, approving Amendment 2 to the FY 2020-21 (FY21) Overall Work Program (OWP) and authorizing the Executive Director, or his designee, to submit the necessary documentation to the California Department of Transportation (Caltrans). Motion was SECONDED (Jahn). The motion passed by the following votes:

AYES: Finlay, Harnik, Hofbauer, Huang, Jahn, Lorimore, Marquez, Nguyen, Pollock, Richardson, Solache, Viegas-Walker and Yokoyama (13)

NOES: None (0)

ABSTAIN: None (0)

CONSENT CALENDAR

Approval Items

1. Minutes of the Special Meeting – June 22, 2020
2. Memorandum of Understanding (MOU) with the Center for Demographic Research
3. Contracts \$200,000 or Greater: Contract Nos. 19-052-C1 through 19-052-C10, Information Technology (IT) Technical Project Resources
4. Contract \$200,000 or Greater: Contract No. 19-066-C02, Aerial Imagery and Related Products and Services - County of Los Angeles
5. Contracts \$200,000 or Greater: Contract No. 19-066-C03, Aerial Imagery and Related Products and Services – County of Riverside
6. Contracts \$200,000 or Greater: Contract No. 20-050-C01, El Monte Vision Zero Action Plan

-
7. Contracts \$200,000 or Greater: Contract No. 20-052-C01, La Puente Safe Routes to School Master Plan
 8. Contracts \$200,000 or Greater: Contract No. 20-074-C01, Palmdale Avenue Q from Sierra Highway to 20th Street East Complete Streets Project
 9. Contracts \$200,000 or Greater: Contract No. 20-076-C01, Cities of Pasadena and Azusa Pedestrian Master Plans
 10. Contracts \$200,000 or Greater: Contract No. 20-082, City of Cerritos Remote Services Enhancement Project
 11. Contracts \$200,000 or Greater: Contract No. 21-012-C01, Microsoft Enterprise Software License Agreement
 12. Contract Amendment \$75,000 or Greater: Contract No. 18-028-C01, Regional Transportation Plan (RTP) Implementation and Technical Assistance Services, Amendment No. 4
 13. Contract Amendment Greater Than 30% of the Contract's Original Value: Contract No. 20-037-C01, Go Human Advertising & Engagement Campaign, Amendment No. 3
 14. SCAG Memberships and Sponsorship
 15. Legislative Platform Mid-Year Update

Receive and File

16. Housing Production Study
17. September State and Federal Legislative Update
18. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999
19. CFO Monthly Report

A MOTION was made (Marquez) to approve the Consent Calendar, Items 2 through 16; Receive and File Items 17 and 20. Motion was SECONDED (Solache) and passed by the following votes:

AYES: Finlay, Harnik, Hofbauer, Huang, Jahn, Lorimore, Marquez, Nguyen, Pollock, Richardson, Solache, Viegas-Walker and Yokoyama (13)

NOES: None (0)

ABSTAIN: Pollock (due to a conflict of interest, abstained only with respect to Item 12, Contracts \$200,000 or Greater: Contract No. 21-012-C01, Microsoft Enterprise Software License Agreement)

President Richardson reported that Mr. Panas was retiring, and this would be his last month with SCAG and Regional Council meetings tomorrow.

CFO MONTHLY REPORT

Chief Financial Officer Basil Panas reported that on August 12, 2020, SCAG received a final letter of resolution concerning the Caltrans cost audit. He reported the letter stated that SCAG had provided adequate documentation to demonstrate implementation of the corrective action plan, that Caltrans had received the \$339,000 of costs that were disallowed by the division of local assistance and that SCAG had submitted documentation supporting SCAG's repayment of \$1.8 million in disallowed costs by cost substitution. Of the \$4.4 million that were disallowed by Caltrans between the two audits, SCAG repaid \$339,000 and the rest was forgiven because SCAG had shown it had spent that amount and more in local funds on qualified federal projects. With respect to the external financial audits, Mr. Panas stated that field work would commence later in the month and the Comprehensive Annual Financial Audit report and Auditors report would be issued in December. Lastly, with respect to dues, Mr. Panas reported that as of September 1, 2020, 116 cities and four counties had renewed their memberships, 64 of which had taken advantage of the 20% dues wavier that the Regional Council approved. He stated 61 percent of the assessment had been collected and that left 72 cities and two counties yet to renew and three cities being recruited for membership.

President Richardson asked if the membership numbers were normal. Mr. Panas stated it was in line with prior year activity. President Richardson requested a breakout by region and how they typically received renewals. Staff acknowledged the President's request.

Second Vice Chair Jan Harnik asked if 61 percent was customary in every other fiscal year. Mr. Panas stated that it was.

Councilmember Margaret Finlay, Duarte, District 35 asked if the cities and counties had given any reasons for not paying membership dues. Mr. Panas stated that cities who had instituted processes paid their dues before October when SCAG staff sent out the reminder. He stated that between October 1st and December 31st usually everybody pays.

BUSINESS REPORT

Mr. Randall Lewis reported that the housing market was still very strong, but that lumber costs had gone up incredibly in the last three months, adding pressure on house prices. He reported that rentals were still very strong, and people weren't moving. Additionally, he stated that collections were beginning to go down and it was going to put some stress on the market and landlords. He reported there was fear amongst the developers, especially in California, what with the potential of rent control or more taxes. With respect to the retail side, he reported that good tenants were doing well, and bad tenants were struggling. Mr. Lewis also reported that there was a lot of discussion on whether the recovery was going to be a "v, w or woosh." He stated he noticed that people were saying that maybe all those models on the recovery were wrong and they were using the phrase "it's going to be a K recovery." He clarified that this meant it was not going to be a uniform recovery and that there were certain segments that were going to keep getting better from a business point of view and others that would continue to get worse. Mr. Lewis also reported that he was seeing a lot more on how to analyze land use as a fiscal tool. He stated that Eastvale and Rancho Cucamonga were using new models that they were studying and being exposed to. He reported that the traditional way was to look at fiscal use, especially in terms of density. He stated that some of this new modeling implied that previous assumptions were wrong. Mr. Lewis also reported on the housing front and expressed disappointment that housing legislation had not moved forward this session. He stated that if they were going to get some housing built in California, he thought they were going to have to work with the legislature and get them some help to come up with bills that were still respectful of local control so that they could give the tools to the cities to get some housing built.

Councilmember Margaret Finlay, Duarte, District 35, asked if the lumber mills were operating at diminished capacity and why that would be the case.

Mr. Lewis indicated the reasons he had heard were that: 1) do it yourself projects were taking off, as evidenced by home improvement retailers' success; 2) with respect to hurricanes and floods, it was expected that there was going to be a lot of rebuilding, so the future markets would go up; and 3) tariffs. Lastly, he stated a lot of the lumber mills had shut down during the pandemic and would have to retool again. He reported they were hearing reports of people saying that not only was it the highest it's ever been in history, but it may be higher by a 50 percent margin. He stated that homebuilders have expressed concern about prices.

Councilmember Cheryl Viegas-Walker, El Centro, District 1, indicated there was a lot coming out from both sides with respect to the ballot split and Proposition 13 and asked Mr. Lewis what he had heard with respect to the economic data on outcomes.

Mr. Lewis reviewed Propositions 13 and 15. He discussed reasons for and sources of both support and opposition.

Councilmember Ryu, Los Angeles, District 51, noted that he was present at the meeting.

First Vice President, Clint Lorimore, Eastvale, District 4, thanked Mr. Lewis for the recognition of their city manager. He also stated the presentations Mr. Lewis made were so valuable to this organization and he personally found them extremely valuable.

PRESIDENT'S REPORT

President Richardson thanked the members for participating in the EAC Retreat. He stated it was a good time to sit down and have some follow up conversations individually with members. He stated they had a pretty clear idea of the work they had cut out for them and that it would all start tomorrow with the adoption of Connect SoCal, which was the foundation for the economic recovery. He stated they would begin talking, charting, mapping out and working through the process of shaping, to help drive their economic recovery across the region. He indicated a part of this was going to be their 11th Annual Economic Summit. He reported it would take place on December 1st, and for the first time it was going to be held online because they were still dealing with the pandemic. He stated as they worked to recover from the unprecedented impacts of the virus, this summit would bring together voices in business, planning and academia to help define strategies for building a strong, inclusive resilient Southern California economy.

President Richardson reported that tomorrow they were going to be considering Connect SoCal for final adoption. He stated it was an incredibly important plan, and this was the conclusion of the 120-day period established to be able to finetune and work with stakeholders to ensure the Plan was right and considers all local input. He reported that members should have already received letters from stakeholders in support.

President Richardson also reminded everyone of tomorrow's meeting schedule, with Policy Committee meetings at 9:00 a.m., the Joint Meeting of the Policy Committees at 10:30 a.m. and the Regional Council meeting at 1:00 p.m.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Kome Ajise stated they were looking forward to tomorrow as it was a culmination of work that they all had been doing together for the last two plus years. He stated they were going to have Policy Committee meetings because there were some items that they felt the policy committees needed to hear, specifically in the EEC as the PEIR was being presented there again. He stated there would be a housing program discussion at CEHD and a Sustainable Communities Program Guidelines presentation at TC. He reported that they decided to have a Joint Policy Committee (JPC) because it made more sense to have one discussion on Connect SoCal. He stated the elements that would be in front of them at the JPC and ultimately go to the RC, was the

work they had been doing over the last four months to update and make some technical refinements, which basically was updating some of their growth information that they had in terms of entitlements. He reported that there was an addendum to the PEIR, which was to reconfirm the environmental status of the document itself, the setting of the document, and based on some feedback they got from some of the stakeholders, updated some of the technical results and statistical reports that they had in the PEIR. He stated this ensured that they were taking notes and input during the 120-day period. He reported that staff would also be presenting an implementation plan and an emerging issues outlook document that would accompany the Connect SoCal document for consideration at the RC. He expressed that they felt like they were able to collectively, both staff and stakeholders, use the time given to them, and learned some things on the process going forward as they move ahead in updating the plan.

Mr. Ajise recognized Chief Financial Officer Basil Panas. He informed the EAC members that they had a resolution for Mr. Panas, who had worked with SCAG for the last 14 plus years as the Chief Financial Officer and was retiring. He reported that Mr. Panas had taken the agency through major milestones and various improvements. Mr. Ajise presented a resolution, recognizing Mr. Panas for his exemplary career and thanking him for his dedicated service to SCAG. He stated Mr. Panas wanted to see SCAG through the resolution of the audit and stayed through that. As addressed in Mr. Panas's report, SCAG had resolved all the audit issues. On behalf of the executive team, Mr. Ajise congratulated Mr. Panas on his retirement.

Chief Financial Officer Basil Panas stated he had been with SCAG since 2006. He provided remarks and thanked members for the privilege of serving the region as SCAG's CFO.

Councilmember Margaret Finlay, Duarte, District 35, thanked Mr. Panas for his commitment to SCAG, to the Regional Council and to the region.

First Vice President, Clint Lorimore, Eastvale, District 4, stated Mr. Panas was a consummate professional, but more than that he was an amazingly kind gentleman.

Immediate Past President, Bill Jahn, Big Bear Lake, District 11, stated last year when SCAG was going through the audit, he was comfortable with the work that Mr. Panas was doing and knew he was going to see them through it. Like the previous speakers, he proceeded to congratulate him.

President Richardson thanked Mr. Panas and congratulated him for an incredible career and leaving SCAG in great standing and very high regard.

FUTURE AGENDA ITEM/S

There was no request for future agenda items.

ANNOUNCEMENT/S

There were no announcements.

ADJOURNMENT

Lastly, President Richardson took a moment to acknowledge Councilmember Jose Luis Solache, Lynwood, District 26, whose mother, Maria Luz Solache, had recently passed away. President Richardson stated that Mr. Solache was an incredible public servant and student body president in college, which inspired him to be student body president in college. President Richardson closed the meeting in honor of his mother, offering this as a token and an extension of their condolences in support for him and his family.

There being no further business, President Richardson adjourned the Special Meeting of the EAC in honor of Maria Luz Solache at 3:46 p.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

//

Executive / Administration Committee Attendance Report

2020-21																Total Mtgs Attended To Date
MEMBERS	CITY	Representing	JUN (Sp. Mtg.)	JULY	AUG (Retreat)	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY		
Hon. Rex Richardson, President	Long Beach	District 29	1			1									2	
Hon. Clint Lorimore, 1st Vice Chair	Eastvale	District 4	1			1										2
Hon. Jan Harnik, Chair, 2nd Vice Chair		RCTC	1			1										2
Hon. Bill Jahn, Imm. Past Chair	Big Bear Lake	District 11	1			1										2
Hon. Jorge Marquez, Chair, CEHD	Covina	District 33	1			1										2
Hon. Frank Yokoyama, Vice Chair, CEHD	Cerritos	District 23	1			1										2
Hon. David Pollock, Chair, EEC	Moorpark	District 46	1			1										2
Hon. Carmen Ramirez, Vice Chair, EEC	Oxnard	District 45	1			0										1
Hon. Cheryl Viegas-Walker, Chair, TC	El Centro	District 1	1			1										2
Hon. Steve Hofbauer, Vice Chair, TC	Palmdale	District 43	1			1										2
Hon. José Luis Solache, Chair, LCMC	Lynwood	District 26	1			1										2
Hon. Peggy Huang, Vice Chair, LCMC		TCA	1			1										2
Hon. Margaret Finlay, President's Appt.	Duarte	District 35	1			1										2
Hon. Kim Nguyen, President's Appt.	Garden Grove	District 18	1			1										2
Hon. Deborah Robertson, President's Appt.	Rialto	District 8	1			0										1
Hon. David Ryu, President's Appt.	Los Angeles	District 51	0			1										1
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	0	0										0		
Mr. Randall Lewis, Ex-Officio Member	Lewis Group of Companies	Business Representative	1	1										2		

Attachment: EAC Attendance Sheet (Minutes of the Special Meeting - September 2, 2020)



AGENDA ITEM 3 REPORT

Southern California Association of Governments
Remote Participation Only
September 30, 2020

Proposed 2021 Schedule of Regular Meetings

[Approved by the Regional Council: _____]

All regular meetings of the Regional Council and Policy Committees are scheduled on the 1st Thursday of each month. Unless otherwise noted, all meetings will be conducted virtually until further notice.

Executive/Administration Committee (EAC)	9AM - 10AM	Policy Room B
Community, Economic and Human Development (CEHD) Committee	10AM - 12PM	Policy Room B
Energy and Environment Committee (EEC)	10AM - 12PM	Policy Room A
Transportation Committee (TC)	10AM - 12PM	Board Room
Regional Council (RC)	1PM - 3PM	Board Room

January 7, 2021

February 4, 2021

March 4, 2021

April 1, 2021

May 5 - 7, 2021 (Wednesday - Friday) SCAG 2021 Regional Conference and General Assembly Location: JW Marriott Desert Springs Resort & Spa 74-855 Country Club Drive, Palm Desert, California 92260

June 3, 2021

July 1, 2021

August 5, 2021 (DARK)

September 2, 2021

October 7, 2021

November 4, 2021

December 2, 2021 SCAG Annual Economic Summit

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

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OUR CORE VALUES

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AGENDA ITEM 4 REPORT

Southern California Association of Governments
Remote Participation Only
September 30, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Scott Strelecki, Senior Regional Planner,
(213) 236-1893, strelecki@scag.ca.gov

Subject: SCAG Partnership with the MSRC for the Last Mile Freight
Program

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION:

Recommend that the Regional Council approve Resolution No. 20-625-2 to authorize the acceptance of \$10 million in grant funds from the South Coast Air Quality Management District (SCAQMD) to implement Phase 1 of the Last Mile Freight Program.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

EXECUTIVE SUMMARY:

The SCAQMD's Mobile Source Air Pollution Reduction Review Committee (MSRC) has created a Regional Goods Movement Program which includes a last mile freight component. SCAG will partner with the MSRC, serving as implementor of the Last Mile Freight Program. SCAG recommends the Regional Council adopt a resolution which would authorize SCAG to accept grant funds in the amount of \$10 million to implement Phase 1 of the Last Mile Freight Program.

BACKGROUND:

Last mile freight is a crucial and growing area of focus with the increasing purchase of goods by consumers through e-commerce, especially in light of COVID-19 related impacts. Goods movement activities are a significant source of NOx and PM_{2.5} emissions in the South Coast Air Basin, causing hazardous air pollution and public health concerns in our region. Accordingly, SCAG's Connect SoCal emphasizes strategies to address air quality through cleaner and more efficient operation of vehicles, largely by modifying or replacing the existing regional fleet of goods movement equipment with cleaner technologies or efficiency improvements. To facilitate implementation of Connect SoCal, SCAG will serve as implementor of the Last Mile Freight Program through a contract with the MSRC, developing a two-phased approach as follows:

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Phase 1: Establish a call-for-projects process, focusing on the procurement and commercial deployment of zero-emission or near-zero emission (ZE/NZE) heavy and/or medium duty on road trucks (can include ZE/NZE equipment and supporting infrastructure).

Phase 2: Conduct robust outreach to expand Phase 1 projects and coordinate with both public and private sector stakeholders to deploy broader innovative technologies currently being demonstrated by leading last mile delivery companies, particularly in e-commerce use-cases.

SCAG has been working with the MSRC staff over the course of 2020, and the Last Mile Subcommittee since this past summer, to develop the Last Mile Freight Program, and gain approval from the MSRC Board for a contract award. SCAG staff is seeking approval of a resolution to authorize the acceptance of a grant from SCAQMD to implement Phase 1 of the Last Mile Freight Program, and authorize the SCAG executive director or his designee to negotiate, finalize and execute related agreements.

FISCAL IMPACT:

Current work associated with this item is included in the FY 2020-21 Overall Work Program (OWP) budget under project number 130.0162.18, Goods Movement Planning. After the approval of a contract with SCAQMD, the grant funds will be programmed in the OWP.

ATTACHMENT(S):

1. Resolution No. 20-625-2

RESOLUTION NO. 20-625-2

**A RESOLUTION OF THE SOUTHERN CALIFORNIA
ASSOCIATION OF GOVERNMENTS AUTHORIZING
THE ACCEPTANCE OF GRANT FUNDS FROM
THE SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT FOR
IMPLEMENTATION OF PHASE 1 OF THE LAST MILE FREIGHT PROGRAM**

WHEREAS, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization, for the six county region consisting of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial counties pursuant to 23 U.S.C. § 134 et seq. and 49 U.S.C. § 5303 et seq.;

WHEREAS, the Mobile Source Air Pollution Reduction Review Committee (MSRC) unanimously approved that SCAG implement the Last Mile Component of MSRC's Goods Movement Program, hereafter called the Last Mile Freight Program;

WHEREAS, on September 4, 2020, based on the MSRC action, the South Coast Air Quality Management District (SCAQMD) awarded \$10,000,000 to the Southern California Association of Governments (SCAG) in SCAQMD funds to undertake the Last Mile Freight Program (Grant Funds);

WHEREAS, the primary goal of the Program is to deploy Zero Emission and Near-Zero Emission (ZE/NZE) heavy and/or medium duty on road trucks (including equipment and supporting infrastructure) for commercial demonstration in the counties of Los Angeles, Orange, Riverside and San Bernardino;

WHEREAS, the Program would consist of four distinct activities for SCAG to: (1) develop Program Guidelines and Call-for-Projects; (2) perform screening and selection of project proposals in consultation with the MSRC; (3) develop and enter into Memorandum of Understandings (MOUs) with each selected project; and (4) oversee and manage the implementation, monitoring, and reporting on progress of projects;

WHEREAS, the Program is anticipated to be implemented from Fiscal Year (FY) 2020-21 through FY 2021-22.

NOW, THEREFORE, BE IT RESOLVED, by the Regional Council of the Southern California Association of Governments, that:

1. The Regional Council hereby authorizes SCAG to enter an agreement with SCAQMD, to accept and administer the Grant Funds in the amount of approximately \$10,000,000 to support the SCAG Last Mile Freight Program; and
2. SCAG's Executive Director or his designee is hereby designated and authorized by the Regional Council to negotiate, finalize and execute all agreements and other documents on behalf of the Regional Council as they relate to the Grant Funds supporting the SCAG Last Mile Freight Program.

REGIONAL COUNCIL OFFICERS

President
Rex Richardson, Long Beach

First Vice President
Clint Lorimore, Eastvale

Second Vice President
**Jan C. Harnik, Riverside County
Transportation Commission**

Immediate Past President
Bill Jahn, Big Bear Lake

COMMITTEE CHAIRS

Executive/Administration
Rex Richardson, Long Beach

Community, Economic &
Human Development
Jorge Marquez, Covina

Energy & Environment
David Pollock, Moorpark

Transportation
Cheryl Viegas-Walker, El Centro

PASSED, APPROVED AND ADOPTED by the Regional Council of the Southern California Association of Governments at its regular meeting this 1st day of October, 2020.

Rex Richardson
President, SCAG
Councilmember, Long Beach

Attested by:

Kome Ajise
Executive Director

Approved as to Form:

Justine Block
Acting Chief Counsel

Attachment: Resolution No. 20-625-2 (SCAG and MSRC Partnership)



AGENDA ITEM 5 REPORT

Southern California Association of Governments
Remote Participation Only
September 30, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Basil Panas, Chief Financial Officer,
(213) 236-1817, panas@scag.ca.gov

Subject: Contracts \$200,000 or Greater: Contact No. 20-057-C01,
Electric Vehicle Charging Station Study

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION:

Approve Contract No. 20-057-C01 in an amount not to exceed \$499,421 with Willdan Engineering to assist staff with the Electric Vehicle Charging Station Study. The goal is to equip the jurisdictions in the study area with data and tools they need to help spur development of electric vehicle charging stations.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

The consultant shall provide professional assistance to create a technical analysis and outreach approach that can serve as a template to apply across the jurisdictions, as well as be tailored to the individual needs of each jurisdiction. The study area for this project includes 18 cities and the San Gabriel Valley Council of Governments (SGVCOG) region.

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Electric Vehicle Charging Station Study (20-057-C01)	The consultant shall provide professional assistance to create a technical analysis and outreach approach that can serve as a template to apply across the jurisdictions, as well as be tailored to the individual needs of each jurisdiction.	\$499,421

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FISCAL IMPACT:

Funding of \$499,421 is available in the FY 2020-21 Overall Work Program (OWP) in Project Number 275-4823.06.

ATTACHMENT(S):

1. Contract Summary 20-057-C01
2. Contract Summary 20-057-C01 COI

CONSULTANT CONTRACT NO. 20-057-C01

Recommended Consultant:	Willdan Engineering	
Background & Scope of Work:	<p>The Electric Vehicle (EV) Charging Station Study will help jurisdictions in the SCAG region promote development and deployment of EV charging infrastructure to accelerate transportation electrification. More EV chargers throughout the region will help encourage more purchases and use of plug-in electric vehicles, help reduce range anxiety, allow drivers of plug-in hybrid electric vehicles to spend more time using battery power instead of gasoline, and ultimately reduce pollution and greenhouse gas emissions. This will help California accommodate many of the 1.5 million zero-emission vehicles that the state aims to have on the road by 2025.</p> <p>The goal is to equip the jurisdictions in the study area with data and tools they need to help spur development of electric vehicle charging stations.</p>	
Project's Benefits & Key Deliverables:	<p>The project's benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• Electric vehicle charging site suitability analysis;• Compilation of plug-in-electric vehicle data;• Site evaluations and suitability analysis;• Stakeholder outreach and community events; and,• Policy analysis and infrastructure plans.	
Strategic Plan:	This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.	
Contract Amount:	Total not to exceed	\$499,421
	Willdan Engineering (prime consultant)	\$119,690
	Anser Advisory Management (Subconsultant)	\$61,293
	MBI Media (Subconsultant)	\$146,215
	Akima Consulting, LLC (Subconsultant)	\$19,999
	Willdan Energy Solutions (Subconsultant)	\$44,837
	Willdan 360 (Subconsultant)	\$82,867
	Willdan E3 (Subconsultant)	\$24,520
Contract Period:	Notice to Proceed through March 31, 2022	
Project Number(s):	275-4823U9.06 \$442,137.41 275-4823E.06 \$57,283.59 Funding source(s): FY21 SB 1 Formula Grant and Transportation Development Act	
	Funding of \$499,421 is available in the FY 2020-21 Overall Work Program (OWP) in project number 275-4823.06.	
Request for Proposal (RFP):	SCAG staff notified 2,828 firms of the release of RFP 20-057-C01 via SCAG's Solicitation Management System website. A total of 91 firms downloaded the RFP. SCAG received the following eight (8) proposals in response to the solicitation:	

Willdan Group, Inc./Willdan Engineering (3 subconsultants)	\$499,421
---	------------------

ICF Consulting, LLC (2 subconsultants)	\$398,632
Arup North America, Ltd. (2 subconsultants)	\$499,683
Center for Sustainable Energy (2 subconsultants)	\$881,004
AECOM Technical Services, Inc. (2 subconsultants)	\$881,348
Campos EPC, LLC (3 subconsultants)	\$1,208,737
Gladstein, Neandross & Associates, LLC (4 subconsultants)	\$1,354,877
Guidehouse Inc. (1 subconsultant)	\$1,423,421

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) highest ranked offerors.

The PRC consisted of the following individuals:

Joseph Cryer, Associate Regional Planner, SCAG
 Jeremy Bates, Management Analyst, City of Artesia
 Kaitlin McGee, Senior Analyst, City of Pico Rivera
 Steven Mateer, Transportation Superintendent, City of Glendora
 Joe Susca, Senior Management Analyst, Culver City
 Katie Ward, Senior Management Analyst, San Gabriel Valley COG
 Kristen A. Weger, Integrated Resources Planner I, City of Anaheim

Basis for Selection: The PRC recommended Willdan Group, Inc. for the contract award because the consultant:

- Demonstrated the best understanding of the project. Specifically, they emphasized working with cities to acknowledge their unique challenges and needs;
- Provided the best technical approach. For example, they offered a virtual room outreach solution to conduct outreach meetings, share project information, and allow variability in the level of engagement across communities. They also offered an interactive web tool to identify potential sites for EV charging based on user inputs;
- Their experience with Southern California Edison's Charge Ready program gives them expertise in siting EV charging.
- Provided the best overall value for the level of effort proposed with a proposal that accomplished all project goals at a price lower than originally estimated;
- Proposed the second lowest, most realistic price to perform all the scope of work.

Although one other firm proposed a lower price, the PRC did not recommend this firm for contract award because this firm:

- Proposed to conduct less than half of the community events, and therefore did not achieve all scope requirements; and
- Did not offer as robust of a technical and outreach approach.

**Conflict of Interest (COI) Form - Attachment
For October 1, 2020 Regional Council Approval**

Approve Contract No. 20-057-C01 in an amount not to exceed \$499,421 with Willdan Engineering to assist staff with the electric vehicle charging station study. The goal is to equip the jurisdictions in the study area with data and tools they need to help spur development of electric vehicle charging stations.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Willdan Engineering (prime consultant) Anser Advisory Management (Subconsultant) MBI Media (Subconsultant) Akima Consulting, LLC (Subconsultant) Willdan Energy Solutions (Subconsultant) Willdan 360 (Subconsultant) Willdan E3 (Subconsultant)	No - forms attached

SCAG CONFLICT OF INTEREST FORM

RFP No. 20-057

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Willdan Group, Inc.

Name of Preparer: Daniel Chow, Chief Operating Officer

Project Title: Electric Vehicle Charging Station Study

RFP Number: 20-057 **Date Submitted:** July 2, 2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Daniel Chow, hereby declare that I am the (position or title) Chief Operating Officer of (firm name) Willdan Group, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated July 2, 2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

July 2, 2020

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 20-057

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Anser Advisory Management, LLC dba Anser Advisory
Name of Preparer: Sudhir Damle, President
Project Title: Electrical Vehicle Charging Station Study
RFP Number: 20-057 **Date Submitted:** July 2, 2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Sudhir Damle, hereby declare that I am the (position or title) President of (firm name) Anser Advisory Management LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated June 24, 2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

June 24, 2020

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No. 20-057

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: MBI Media

Name of Preparer: Mary McCormick

Project Title: _____

RFP Number: 20-057 Date Submitted: 7/2/2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Mary McCormick, hereby declare that I am the (position or title) President & CEO of (firm name) MBI Media, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 6/25/2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Mary McCormick
Signature of Person Certifying for Proposer
(original signature required)

6/25/2020

Date

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SCAG CONFLICT OF INTEREST FORM

RFP No. 20-057

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Akima Consulting, LLC

Name of Preparer: Akima Cornell

Project Title: Electric Vehicle Charging Station Study

RFP Number: No. 20-057 Date Submitted: June 25, 2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Akima Cornell, hereby declare that I am the (position or title) Principal of (firm name) Akima Consulting, LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated June 25, 2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Akima Cornell

Signature of Person Certifying for Proposer
(original signature required)

June 25, 2020

Date

NOTICE

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SCAG CONFLICT OF INTEREST FORM

RFP No. 20-057

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Willdan - Willdan Engineering

Name of Preparer: Vanessa Munoz, Director of Engineering

Project Title: Electric Vehicle Charging Station Study

RFP Number: 20-057 **Date Submitted:** August 7, 2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
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<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Vanessa Munoz, hereby declare that I am the (position or title) Director of Engineering of (firm name) Willdan - Willdan Engineering, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated August 7, 2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

August 7, 2020

Date

NOTICE

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SCAG CONFLICT OF INTEREST FORM

RFP No. 20-057

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Willdan - Willdan Energy Solutions

Name of Preparer: Jonathon W. Stage, Vice President

Project Title: Electric Vehicle Charging Station Study

RFP Number: 20-057 **Date Submitted:** August 7, 2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
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_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
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5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

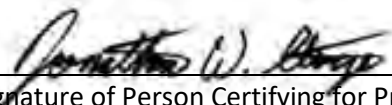
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Jonathon W. Stage, hereby declare that I am the (position or title) Vice President of (firm name) Willdan - Willdan Energy Solutions and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated August 7, 2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


Signature of Person Certifying for Proposer
(original signature required)

August 7, 2020

Date

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RFP No. 20-057

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Name of Firm: Willdan - Willdan 360

Name of Preparer: Steven Clarke

Project Title: Electric Vehicle Charging Station Study

RFP Number: 20-057 Date Submitted: August 7, 2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES

☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

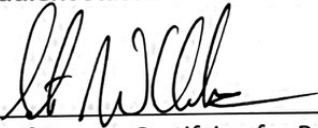
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Steven Clarke, hereby declare that I am the (position or title) Senior Director of (firm name) Willdan - Willdan 360, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated August 7, 2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

August 7, 2020

Date

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RFP No. 20-057

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Willdan - E3

Name of Preparer: Brian Horii, Senior Partner

Project Title: Electric Vehicle Charging Station Study

RFP Number: 20-057 Date Submitted: August 7, 2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Brian Horii, hereby declare that I am the (position or title) Senior Partner of (firm name) Willdan - E3, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated August 7, 2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

August 7, 2020

Date

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AGENDA ITEM 6 REPORT

Southern California Association of Governments
Remote Participation Only
September 30, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Basil Panas, Chief Financial Officer,
(213) 236-1817, panas@scag.ca.gov

Subject: Contract Amendment that Exceeds 30% of the Contract's
Original Value: Contract No. 18-002-SS1, PC Law Group,
Amendment No. 5

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION:

Approve Amendment No. 5 to Contract No. 18-002-SS1 with PC Law Group in an amount not-to-exceed \$272,000, increasing the contract value from \$246,910 to \$518,910 to enable the consultant to provide additional legal services, subject to review by SCAG's Internal Auditor.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

Staff seeks to amend the contract of PC Law Group to increase its respective contract value. SCAG's policy provides that the Chief Counsel may enter into legal service contracts on behalf of the agency provided the services are under \$25,000, with said services requiring Regional Council approval should they exceed \$25,000. The subject contract was previously authorized by the Chief Counsel in Fiscal Year 2017-18. Staff seeks to increase the contract value of the firm's contract by \$272,000 for FY 20-21, based on legal services anticipated by the Acting Chief Counsel related to the Regional Housing Needs Assessment (RHNA) process, implementation of the 2020 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS or Connect SoCal), and California Environmental Quality Act (CEQA) matters.

This amendment when combined with previous amendments exceeds 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual (dated 04/17/20) Section 9.3, it requires the Regional Council's approval.

BACKGROUND:

Staff recommends executing the following amendment greater than 30% of the Contracts Original Value:

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



<u>Consultant/Contract #</u>			<u>Amendment's Purpose</u>	<u>Amendment Amount</u>
PC	Law	Group.	The consultant shall provide additional legal services	\$272,000
(18-002-SS1)				

FISCAL IMPACT:

Funding in the amount of \$50,000 is included in the FY 2020-21 Overall Work Program (OWP) in project number 300-4872.02 (AB 101 RHNA) and \$40,000 is included in the Indirect Cost Budget in project number 810-0120.09. Additional funding in the amount of \$182,000 will be included in the next budget amendment in project numbers 020-0161.04 (Environmental Compliance) and 300-4872.02 (AB101 RHNA).

ATTACHMENT(S):

1. Contract Summary 18-002-SS1 Amendment 5
2. Contract Summary 18-002-SS1 Amendment 5 COI

CONTRACT NO. 18-002-SS1 AMENDMENT 5

Consultant: PC Law Group

Background & Scope of Work On June 27, 2017 SCAG awarded Contract No. 18-002-SS1 to PC Law Group in for attorney Patricia Chen to serve as the agency's special counsel to provide legal services related to the regional transportation plan/sustainable communities strategy, California Environmental Quality 2020 RTP/SCS Environmental Impact Report and providing advice on RHNA matters. Having provided legal services to SCAG since 1998, Ms. Chen is readily familiar with regional transportation planning and related CEQA matters. She has assisted other MPOs such as the San Diego Association of Governments and Kern County Council of Governments in a similar capacity. She is also familiar with the RHNA process, and provided SCAG with legal services and litigation support during its 2000 RHNA and 2012 RHNA.

Staff has an ongoing need for these services. This Amendment also increases the contract value from \$246,910 to \$518,910 (\$272,000).

Project's Benefits & Key Deliverables: The project's benefits and key deliverables include, but are not limited to:

- Access to unique and specialized experience of the firm on PEIR, CEQA, and RHNA matters, and expert legal advice.

Strategic Plan: This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

Amendment	Amendment 5	\$272,000
Amount:	Amendment 4 (administrative – no change to contract's value)	\$0
	Amendment 3	\$156,960
	Amendment 2 (administrative – no change to contract's value)	\$0
	Amendment 1 (administrative - no change to contract's value)	\$65,000
	Original contract value	<u>\$24,950</u>
	Total contract value is not to exceed	\$518,910

This amendment when combined with previous amendments exceeds 30% of the contract's original value. Therefore, in accordance with the SCAG Procurement Manual (dated 04/17/20) Section 9.3, it requires the Regional Council's approval.

Contract Period: June 27, 2017 through June 30, 2021

Project Number: 300-4872.02 \$50,000
810-0120.09 \$40,000

Funding in the amount of \$50,000 is included in the FY 2020-21 Overall Work Program (OWP) in project number 300-4872.02 (AB 101 RHNA) and \$40,000 is included in the Indirect Cost Budget in project number 810-0120.09. Additional funding in the amount of \$182,000 will be included in the next budget amendment in project numbers 020-0161.04 (Environmental Compliance) and 300-4872.02 (AB101 RHNA).

Basis for the In FY 20-21, SCAG staff will carry out the 2020 RHNA Appeals process and prepare for

Amendment:

adoption by the Regional Council, the final 6th Cycle RHNA Allocation. It is anticipated that Ms. Chen will continue to provide legal services to SCAG staff related to the RHNA process and implementation of Connect SoCal. Given the increase in legal services that will be needed for the RHNA process and assistance in potential legal defense, staff seeks to increase the contract amount to \$272,000 for PC Law Group in FY 20-21. The hourly rate for Pat Chen will increase from \$325 an hour to \$340 per hour. This is the first hourly rate increase that Pat Chen has charged SCAG since she first started working as a SCAG Consultant in 1998. The contract amendment will also include an associate at the rate of \$265 per hour.

**Conflict Of Interest (COI) Form - Attachment
For October 1, 2020 Regional Council Approval**

Approve Amendment No. 5 to Contract No. 18-002-SS1 with PC Law Group in an amount not-to-exceed \$272,000, increasing the contract value from \$246,910 to \$518,910 to enable the consultant to provide additional legal services, subject to review by SCAG's Internal Auditor.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
PC Law Group	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 18-002-SS1

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm:

PC. Law Group

Name of Preparer:

Patricia Chen

Project Title:

RTP/SCS + RHNA Legal Services

Date Submitted:

9/23/20.

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If "yes," please list name and the nature of the relationship:

Name	Relationship

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

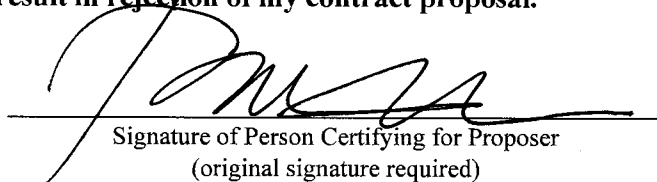
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Patricia J. Chen, hereby declare that I am the (position or title) President of (firm name) PC Law Group, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated September 23, 2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.


Signature of Person Certifying for Proposer
(original signature required)

9/23/20
Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 7 REPORT

Southern California Association of Governments
Remote Participation Only
September 30, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Basil Panas, Chief Financial Officer,
(213) 236-1817, panas@scag.ca.gov

Subject: Contract Amendment that Exceeds \$75,000: Contract No. 19-001-C01, Southern California Regional Climate Adaptation Framework, Amendment No. 3

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION:

Approve Amendment No. 3 to Contract No. 19-001-C01 in an amount not-to-exceed \$172,899 to enable the consultant to complete additional tasks needed for the scope of work and enhance the final work product.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

EXECUTIVE SUMMARY:

On February 5, 2019, SCAG awarded Contract 19-001-C01 to Cambridge Systematics, Inc. to assist staff with developing a Regional Climate Adaptation Framework ("Framework"). The scope of work includes development of tools and resources to assist local and regional jurisdictions in managing the negative impacts of climate change and includes studies and analyses on how the Southern California region can work together to plan and prepare for the impacts of extreme heat, increasingly frequent and damaging wildfires, and other climate-related issues. Staff requires additional consultant assistance due to impacts of COVID-19 on completion of the Framework and opportunities to expand on previously identified in-person outreach to other modes of communication – including webinars, podcasts, and enhanced web tools – as well as opportunities to produce more comprehensive data analyses on climate change impacts across the region through use of Connect SoCal Growth Vision datasets.

This amendment exceeds \$75,000. Therefore, in accordance with the SCAG Procurement Manual (dated 04/17/20) Section 9.3, it requires the Regional Council's approval.

BACKGROUND:

Staff recommends executing the following amendment greater than \$75,000:

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California's Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous



<u>Consultant/Contract #</u>	<u>Amendment's Purpose</u>	<u>Amendment Amount</u>
Cambridge Systematics, Inc. (19-001-C01)	The consultant shall provide additional assistance due to impacts of COVID-19 on the project.	\$172,899

FISCAL IMPACT:

The total contract expenditures through June 30, 2020 were \$895,412. Based on the new contract value of \$1,112,795, the amount to fund in FY 2020-21 is \$217,383. Funding in the amount \$217,383 is available in the FY 2020-21 Overall Work Program (OWP) budget in project number 145.4834.01.

ATTACHMENT(S):

1. Contract Summary 19-001-C01 Amendment 3
2. Contract Summary 19-001-C01 Amendment 3 COI

CONTRACT NO. 19-001-C01 AMENDMENT 3

Consultant:	Cambridge Systematics, Inc.		
Background & Scope of Work:	<p>On February 5, 2019, SCAG awarded Contract No. 19-001-C01 to Cambridge Systematics, Inc. to assist staff with developing a Regional Climate Adaptation Framework (“Framework”). The scope of work includes development of tools and resources to assist local and regional jurisdictions in managing the negative impacts of climate change and includes studies and analyses on how the Southern California region can work together to plan and prepare for the impacts of extreme heat, increasingly frequent and damaging wildfires, and other climate-related issues. Over the course of the project, SCAG and Cambridge Systematics, Inc. worked with local municipalities, advocacy groups, and other stakeholders to assess the unique issues affecting the SCAG region, available planning tools and resources, scientific data, and messaging strategies.</p> <p>Staff requires additional consultant assistance due to impacts of COVID-19 on completion of the Framework and opportunities to expand on previously identified in-person outreach to other modes of communication – including webinars, podcasts, and enhanced web tools – as well as opportunities to produce more comprehensive data analyses on climate change impacts across the region through use of Connect SoCal Growth Vision datasets.</p> <p>This amendment increases the contract value from \$939,896 to \$1,112,795 (\$172,899).</p>		
Project’s Benefits & Key Deliverables:	<p>The project’s benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• Formation of a new and on-going SCAG working group made up of city and county representatives, transportation planners, land use planners, public and investor owned utility companies, and other interested stakeholders, to improve regional communication on adaptation planning efforts in the SCAG region;• Development of a regional adaptation strategy that includes risk categories for critical infrastructure such as transportation facilities, as well as decision-making and tracking tools for use by cities and counties; and• Development of a Southern California Adaptation Planning Guide, which will include the results of transportation system and land use analysis, finance and funding options, general plan model language, performance measures at the local and regional level, lessons learned during the year-long planning process, and case studies of best practices.		
Strategic Plan:	<p>This item supports SCAG’s Strategic Plan; Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians</p> <p>“This item supports SCAG’s Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.”</p>		
Amendment Amount:	Amendment 3		\$172,899
	Amendment 2 (administrative – no change to contract’s value)		\$0

Amendment 1 (administrative - no change to contract's value)	\$0
Original contract value	<u>\$939,896</u>
Total contract value is not to exceed	\$1,112,795

This amendment exceeds \$75,000. Therefore, in accordance with the SCAG Procurement Manual (dated 04/17/20) Section 9.3, it requires the Regional Council's approval.

Contract Period: February 5, 2019 through December 31, 2021

Project Number:	145.4834U6.01	\$136,344	FY 17-18 SB1 Adaptation Planning Grant
	145.4834E.01	\$17,664	Transportation Development Act (TDA)
	145.4834E.01	<u>\$63,375</u>	Transportation Development Act (TDA)
	Total:	\$217,383	

Funding sources: FY 17-18 SB1 Adaptation Planning Grant, Transportation Development Act (TDA)

The total contract expenditures through June 30, 2020 were \$895,412. Based on the new contract value of \$1,112,795, the amount to fund in FY 2020-21 is \$217,383. Funding in the amount \$217,383 is available in the FY 2020-21 Overall Work Program (OWP) budget in project number 145.4834.01.

Basis for the Amendment: Discussions between SCAG and Cambridge Systematics, Inc. revealed the holistic impacts of COVID-19 on the project beyond the initial estimated impacts on the project's outreach components, such as presentations at regional and subregional agencies across the SCAG region. These discussions highlighted opportunities to further build upon the project's outreach component and public-facing deliverables. Since COVID-19 related quarantine will likely continue through the extended contract period, SCAG and the consultant revised some of the previously identified in-person outreach to other modes of communication, including webinars, podcasts, and enhanced web tools, which increased the contract value (approximately \$9,000).

In addition to expanding upon the project's outreach component, staff has a need to ensure the project's data analyses on climate change across the region aligns with the Connect SoCal Growth Vision data through 2045. Staff also has a need for additional analyses on climate change impacts tied to wildfire risk and climate adaptation financing, as well as additional analyses using the most up-to-date data on the region to help provide more comprehensive resources, tools, and analyses for jurisdictions engaging in their own adaptation planning efforts. In order to conduct these analyses, the original project tasks related to the "Multimodal Transportation and Land Use Analyses and Toolkits" deliverables will need to be re-run using the adopted (approximately \$153,000).

Lastly staff has the need to expand on both the outreach components and scenario analyses in light of the "new paradigm" and challenges that COVID-19 and climate change impacts, such as wildfire risk, present to long-range planning for local stakeholders (approximately \$10,899).

The works efforts of this project will provide jurisdictions with a roadmap to adaptation in an effort to help build a more resilient Southern California and help feed into SCAG's development of a "Regional Resilience Framework."

**Conflict Of Interest (COI) Form - Attachment
For October 1, 2020 Regional Council Approval**

Approve Amendment No. 03 to Contract No. 19-001-C01 in an amount not-to-exceed \$172,899 to enable the consultant to complete additional tasks needed for the scope of work and enhance the final work product.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Cambridge Systematics, Inc. (prime consultant)	No - form attached
Environmental Science Associates (subconsultant)	No - form attached
Here LA (subconsultant)	No - form attached
Urban Economics (subconsultant)	No - form attached

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 19-001-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Environmental Science Associates

Name of Preparer: Heidi Rous

Project Title: SCAG Adaptation Framework

Date Submitted: September 17, 2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Heidi Rous, hereby declare that I am the (position or title) Air Quality, Climate, and Acoustics Director at (firm name) Environmental Science Associates, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated September 17, 2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

September 17, 2020

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 19-001-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Cambridge Systematics, Inc.
Name of Preparer: Vassili Alexiadis
Project Title: Southern California Regional Climate Adaptation Framework
Date Submitted: 9/14/2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:


Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Vassili Alexiadis, hereby declare that I am the (position or title) Executive Vice President of (firm name) Cambridge Systematics, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 9/14/2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

 9/14/2020
Signature of Person Certifying for Proposer Date
(original signature required)

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 19-001-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Urban Economics

Name of Preparer: Robert D. Spencer

Project Title: Southern California Regional Climate Adaptation Framework

Date Submitted: September 14, 2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Robert D. Spencer, hereby declare that I am the (position or title) Principal of (firm name) Urban Economics, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated September 14, 2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



September 14, 2020

Signature of Person Certifying for Proposer
(original signature required)

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 19-001-C01

SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at www.scag.ca.gov. The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Here Design Studio, LLC

Name of Preparer: Shannon Davis

Project Title: Co-Director

Date Submitted: 9/21/2020

SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

☐ YES ☒ NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

☐ YES ☒ NO

If “yes,” please list name, position, and dates of service:

Name	Position	Dates of Service

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

☐ YES ☒ NO

If “yes,” please list name and the nature of the relationship:

Name	Relationship

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

☐ YES ☒ NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION III: VALIDATION STATEMENT

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

DECLARATION

I, (printed full name) Shannon Davis, hereby declare that I am the (position or title) Co-Director of (firm name) Here Design Studio, LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated September 21, 2020 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer
(original signature required)

9/21/2020

Date

NOTICE

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



AGENDA ITEM 8 REPORT

Southern California Association of Governments
Remote Participation Only
September 30, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Art Yoon, Director of Policy and Public Affairs,
(213) 236-1840, ArtYoon@scag.ca.gov

Subject: October 2020 State and Federal Legislative Update

**EXECUTIVE DIRECTOR'S
APPROVAL**

Kome Ajise

RECOMMENDED ACTION:

Receive and File

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

STATE

Sacramento End of Session Update

The second year of the State Legislature's two-year session officially adjourned at 1:29 a.m. on Tuesday, September 1, 2020. The start of the year promised to be focused on housing production, environmental concerns, and wildfire prevention. However, with the rapid spread of the COVID-19 pandemic, the Legislature's plans came to a halt and on two occasions was forced into extended recesses to contain and respond to COVID outbreaks within the capitol community. In a typical year, more than 3,000 legislative measures and resolutions would be introduced and debated by the Legislature. Due to the truncated legislative calendar, this number was reduced to around 500.

Leadership in the State Senate and Assembly attempted to advance critical legislation in their respective chambers, but in the end, many of the year's most significant public policy issues failed to move forward. For those measures that were successful, the Governor has until September 30, 2020 to sign or veto them. Although rarely used, the Governor has the power of the "pocket signature" where a bill automatically becomes law if not signed or vetoed by the deadline. The 2021-22 legislative session will convene on Monday, December 7, 2020.

Housing

After the stunning defeat of SB 50 (Wiener, D-San Francisco), the controversial housing bill that would have required cities and counties to change their zoning laws to allow for new, denser

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housing near job centers and public transportation, in January, legislative leadership and Governor Newsom committed themselves to advancing some kind of legislation that would address housing production in the state.

In the State Senate, Senate President pro Tempore Toni G. Atkins (D-San Diego) and Housing Committee Chair Scott Wiener lead a package of five bills that they hoped would spur affordable housing production and aid California's economic recovery due to the COVID-19 crisis. These measures included SB 902 (Wiener), SB 995 (Atkins), SB 1085 (Skinner, D-Berkeley), SB 1120 (Atkins), and SB 1385 (Caballero, D-Salinas). All the bills include modifications to existing California Environmental Quality Act (CEQA) requirements for housing projects. Some of these bills were held in committee, while others passed both houses of the Legislature but left no time for the Senate to concur to late amendments. None made it to the Governor's desk.

Although the Assembly did not announce a similar "package," four bills aimed at spurring housing production also include amendments to curtail duplicative CEQA review and made other changes to CEQA requirements for housing. These measures were AB 1279 (Bloom, D-Santa Monica), AB 2323 (Friedman, D-Burbank and Chiu), AB 2345 (Gonzalez, D-San Diego and Chiu), and AB 3155 (R. Rivas, D-Morgan Hill and Quirk-Silva, D-Fullerton). The big picture message of these bills is that CEQA is an obstacle to the timely approval and construction of housing. All of these bills were held in committee except for AB 2345, which revises the Density Bonus Law to increase the maximum allowable density and the number of concessions and incentives a developer can seek, is now being considered by the Governor.

Transportation

On the transportation front, the Legislature advanced SB 1351 (Beall) to authorize the State to issue revenue bonds to fund and accelerate certain transportation rehabilitation projects. The legislation would allow the Transportation Improvement Fee Finance Committee to authorize up to \$5 billion in revenue bonds to be allocated to Caltrans to expedite projects in the California Transportation Commission-approved 2020 SHOPP (State Highway Operation and Protection Program) that have also completed environmental clearance and project design. The revenue bonds would be repaid from Caltrans' portion of the Transportation Improvement Fee, an annual fee assessed on the market value of a motor vehicle in California. This bill is now awaiting action from the Governor.

Additionally, to assist transportation agencies that have seen steep declines in ridership and revenues, the Legislature approved a series of statutory relief measures in AB 107 (Committee on Budget), a budget trailer bill. It would provide temporary flexibility in the use of State Transit Assistance – State of Good Repair program funds and would authorize a transit agency to expend funds apportioned for the 2019-20 to 2021-22 fiscal years, inclusive, on any operating or capital costs necessary to maintain transit service levels, provided the governing board of the recipient transit agency makes a declaration that the expenditure of those funds is necessary to prevent

transit service levels from being reduced or eliminated. AB 107 is awaiting consideration by the Governor.

FEDERAL

Fiscal Year (FY) 2021 Appropriations Update

October 1, 2020 marks the beginning of FY 2021 for the federal government. The House has passed all but two of the 12 annual federal agency spending bills. The Senate has not yet introduced any of its FY 2021 appropriations measures. In early September, Speaker Nancy Pelosi and Treasury Secretary Steven Mnuchin reached a tentative agreement to use a short-term Continuing Resolution (CR) to maintain government funding and avoid a government shutdown. The House hopes to vote on a spending bill the week of September 21, 2020, and the Senate would take up the CR the following week. It appears a CR would extend past Election Day into mid-December, which is customary during an election year. It will likely be a “clean” CR meaning it will not include any new funding or policy provisions. It is also possible that a one-year FAST Act extension may be attached to the CR.

FAST Act Transportation Reauthorization

The FAST Act authorizes multi-year federal policy for surface transportation, including highways, transit and rail. It is set to expire on September 30, 2020. The House has passed a large, five-year reauthorization bill, the INVEST Act, as part of an even larger infrastructure bill, the Moving America Forward Act (H.R. 2). The Senate passed a section of its reauthorization bills in July of 2019. With the lack of action in the Senate and the looming expiration of the FAST Act, it is now expected that Congress will pass a one-year extension of the existing FAST Act through the end of FY 2021. The extension will likely be attached to the CR under discussions between the Speaker and the Secretary of the Treasury. The extension will likely provide the same level of funding as in the final year of the FAST Act, but there are efforts underway to increase the funding levels if the needed revenue can be identified.

COVID-19 Federal Aid Package

Negotiations on a fifth COVID aid package resumed in late July to find some common ground. By this point the House had passed the Health and Economic Recovery Omnibus Emergency Solutions (HEROES) Act (H.R. 6800), which would provide \$3 trillion in emergency funding to help with the coronavirus response effort. SCAG was supportive of this legislation as it would provide \$915 billion in direct and flexible aid to state and local governments of all sizes. Senate Republicans introduced the Health, Economic Assistance, Liability Protection, and Schools Act (HEALS Act), which would provide \$1 trillion in COVID-19 relief funding. Notably, the proposal failed to include any new funding for state and local governments. By August 7, 2020, talks broke off over cost, funding priorities, and the size of the deficit. Instead, Congress adjourned for a monthlong summer recess.

When the Senate returned after the Labor Day weekend, Majority Leader Mitch McConnell announced that he would hold a vote on a smaller \$500 billion targeted aid measure that would be attached to an unrelated bill on China, S. 178. The narrow proposal would extend supplemental unemployment benefits at a reduced level of \$300 through December 27, 2020, additional funding for the Paycheck Protection Program, and liability protections for schools and businesses as they reopen, however, there was no relief funding for local governments or transportation. The bill needed to clear the 60-vote threshold to end debate. On September 10, 2020, the Senate failed to advance the pared-down relief bill by a vote of 52-47.

The House has no votes scheduled from October 5 to November 15, while the Senate's tentative calendar includes a recess from October 12 to November 6, 2020. This, of course, allows Members of Congress to return to their districts and states for the November 3, 2020 election. However, amid mounting pressure from rank-and-file Democrats to deliver more pandemic relief before lawmakers leave town, Speaker Pelosi announced that the House will stay in session until congressional leaders can reach agreement on a long-stalled coronavirus relief package, possibly cutting short the monthlong recess in the run up to the November election. At this point it is unclear how or when relief legislation will proceed.

FISCAL IMPACT:

Work associated with the staff report on the State and Federal Legislative Update is contained in the Indirect Cost budget, Legislation 810-0120.10.



AGENDA ITEM 9 REPORT

Southern California Association of Governments
Remote Participation Only
September 30, 2020

To: Executive/Administration Committee (EAC)
Transportation Committee (TC)

From: Andres Carrasquillo, Community Engagement Specialist,
(213) 630-1401, carrasquillo@scag.ca.gov

Subject: Highlights and Outcomes of the 2020 Go Human Safety and
Engagement Campaign

EXECUTIVE DIRECTOR'S
APPROVAL

Kome Ajise

RECOMMENDED ACTION:

Information Only - No Action Required.

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration. 6: Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

EXECUTIVE SUMMARY:

On May 1, 2014, the General Assembly adopted a resolution in support of endorsing a regional effort to promote a pedestrian and bicycle safety initiative. To pursue this effort, SCAG launched Go Human, a Regional Active Transportation Safety and Encouragement Campaign, with funding from the Active Transportation Program. To extend campaign efforts, SCAG has secured Pedestrian/Bicycle Safety funds from the Office of Traffic Safety annually since 2016. Most recently, SCAG secured a grant in the amount of \$1,000,000 to conduct a fourth round of Go Human safety programming and outreach across the region. With this funding, Go Human launched a regional safety advertising campaign, achieving 300 million impressions, and provided resources to jurisdictions across the region through co-branding and technical assistance, as well as mini grant opportunities to community-based organizations to implement street level safety strategies for people walking and biking.

BACKGROUND:

The SCAG region, like California and the nation, experienced a period of annual declines in traffic-related fatalities and serious injuries until 2012 when they began to steadily rise. Although the region has made some progress on safety, on average between 2012 and 2016, 1,500 people are killed, 5,200 are seriously injured, and 136,000 are injured in traffic collisions each year. About 73

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percent of those killed between 2001 and 2016 were in vehicles or on motorcycles, while the remaining 27 percent were walking or bicycling (disproportionate to their mode share, 12 percent of all daily trips are walking or biking trips). The numbers of both pedestrians and motorcyclists killed are the highest they have been for more than a decade. These collisions are happening in every city across the region.

To heighten awareness of the region's transportation safety challenges and opportunities, and to reduce collisions resulting in serious injuries or fatalities, SCAG launched the *Go Human* campaign in 2015. *Go Human* is an award-winning community outreach and advertising campaign with the goals of reducing traffic collisions and encouraging people to walk and bike more in the SCAG region. *Go Human* is a collaboration between SCAG and the County Transportation Commissions and Public Health Departments in the region. The campaign provides advertising and educational resources to partners and implements temporary safety demonstration projects to showcase innovative transportation designs and help cities re-envision their streets as safer, more accessible places for walking and biking.

The *Go Human* program has been funded annually through the California Office of Traffic Safety for the past four years. During the most recent grant period, ending September 30, 2020, with \$1,000,000 in funding, *Go Human* implemented a variety of strategies to improve the safety of residents walking and biking across the region.

This item is being presented to inform SCAG Policy Members of the highlights and outcomes of *Go Human's* recent grant activities, including the regional advertising campaign, message co-branding with jurisdictions, the Resilient Streets program, and the *Go Human's* Safety Mini Grant Program.

Advertising Campaign

SCAG launched *Go Human's* paid regional advertising campaign during the month of August 2020 with updated, stakeholder-tested messaging, in anticipation of the time of year with the highest rate of collisions due to reduced daylight hours. The media purchases targeted drivers with a "point of engagement" strategy, utilizing billboards, gas pump toppers, convenience store sheets, bus shelters, digital and social media ads, among others, with messaging reminding drivers to slow down and watch for pedestrians. The campaign flight achieved over 300 million impressions (each time someone views the advertisement). To date, *Go Human* has achieved over 1.3 billion impressions related to traffic safety messaging across the region. Additionally, SCAG completed an evaluation of the campaign effectiveness and found that over 80 percent of drivers found the ads motivating.

Co-Branding & Leveraging Strategies

To extend the reach of the paid advertising campaign, *Go Human* implemented a local co-branding strategy with partners. *Go Human* developed 17 partnerships, distributing over 2,800 material. Campaign creative was utilized outside of the SCAG region, including in Placer County in support of their Active Transportation Program funded project, complementing infrastructure strategies with safety messaging. Other strategies leveraged the advertisement campaign to advance a message of safety. The SCAG Safety Pledge called on local governments to commit to improving safety by adopting a Vision Zero plan, hosting a pop-up safety demonstration, implementing a safety outreach campaign, among other actions. The Pledge was signed by 44 signatories representing 32 jurisdictions. The *Go Human* Safe Driver Pledge encouraged drivers to keep everyone on the road safe and was signed by 122 residents of the SCAG region. SCAG's highly successful *Go Human* Twitter Chat further engaged stakeholders in virtual safety conversations, reaching over 80,00 unique viewers and building over 430,000 impressions.

Local Community Engagement and Safety Mini-Grant Program

In conjunction with the advertising campaign, *Go Human* launched the Local Community Engagement and Safety Mini-Grants (Mini-Grants) program. Developed as funding program to improve safety for people walking and biking, the program expanded the concept of traffic safety in response to the pandemic and efforts to reduce the transmission. *Go Human* awarded more than \$210,000 in funding to 28 projects across the region. Awarded projects spanned a wide range of creative engagement activities that prioritized the mobility and transportation needs of those most impacted by COVID-19. Projects included storytelling radio series focusing on transit, virtual workshops for youth, free bike match and repair for essential workers and families, and co-creation of community resilience and safety resources, among many other creative and impactful projects. Mini-Grant awardee efforts reached an additional 76,500 people to support safety and street level resiliency planning.

Kit of Parts and Resilient Streets

Go Human's Kit of Parts is an engagement tool for jurisdictions to temporarily demonstrate safety infrastructure. Designed with modular elements, the Kit, through a no-cost loaner program, supports planning efforts by showcasing potential and planned street design treatments that support public space, improve equity, and enhance community resiliency. Inclusive of five different design treatments (protected bike lanes, parklets, crosswalks, pedestrian refuge islands and bulb-outs), as well as signage and evaluation tools, the Kit was deployed 16 times throughout the past 12 months (prior to the onset of the pandemic). As a result of the growing demand, *Go Human*

designed and developed two additional Kits, to be housed in four different Counties in the following grant year, managed by community-based partners.

As a response to the impacts of the pandemic, SCAG launched its Resilient Streets Technical Assistance program in recognition of emerging needs and practices. Across the country, jurisdictions and community stakeholders have repurposed street space for aid distribution, resource delivery, and temporary infrastructure for bus rapid transit (BRT), among other purposes. Resilient Streets utilize street space for community resiliency, recovery, and resource delivery that prioritizes disadvantaged and vulnerable communities.

To provide technical assistance to jurisdictions, SCAG hosted a Resilient Streets webinar series that reached a total of 129 practitioners and community members. SCAG has also developed a robust Resilient Streets Toolkit that functions as an integrated programmatic component of the Kit of Parts. The Toolkit demonstrates ways of adapting components of the Kit of Parts to support resilient street projects and identifies case studies, funding sources, and other practical considerations for planning and implementation.

FISCAL IMPACT:

All costs associated with this item are included in the FY 2020-21 Overall Work Program (OWP) under project number 225-3564.13 and funded by a Pedestrian and Bicycle Safety Program Grant from the California Office of Traffic Safety.

ATTACHMENT(S):

1. PowerPoint Presentation - SCAG Go Human 2020 Regional Advertisement Campaign Update

SCAG Go Human 2020 Regional Advertisement Campaign Update

Andrés Carrasquillo

Planning Strategy

October 1, 2020

www.scag.ca.gov



Agenda

- Go Human Overview
- Regional Safety Advertising Campaign Overview
- Co-Branding and Leveraging Strategies
- Local Community Engagement and Safety Mini-Grant Program
- Kit of Parts
- Resilient Streets Technical Assistance & Toolkit

Go Human: Active Transportation Safety & Encouragement Campaign

SCAG



Regional Advertising
Campaign &
Co-Branding

Temporary Safety
Demonstrations &
Programming

Safety Workshops,
Webinars & Technical
Assistance

Background & Framing

SCAG

- SCAG launched *Go Human* in 2015 to reduce traffic collisions and encourage people to walk and bike more.
- Yearly averages for traffic collisions in the SCAG region between 2012 and 2016:
 - 1,500 fatalities
 - 5,200 serious injuries
 - 136,000 injuries
- Walking and biking comprises 12% of daily trips in the region yet 27% of all fatalities are people walking and biking.

SCAG Resolution to Close the Gap of Racial Injustice



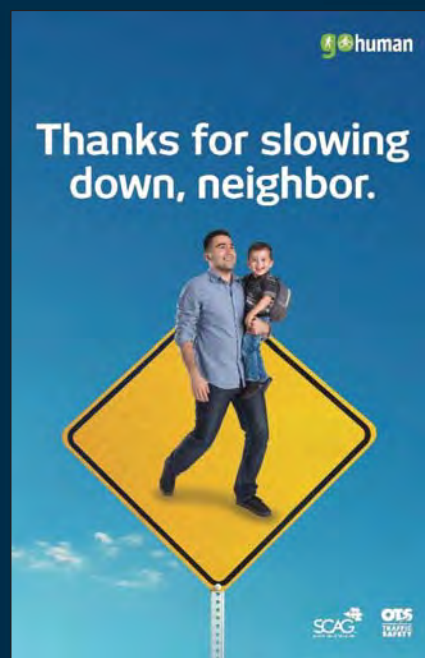
From Resolution No. 20-623-2:

“SCAG stands in solidarity with those working toward a fair and just society, and with those calling for systemic change to eliminate all barriers that reduce opportunity and undermine Southern California’s shared values and ability to thrive.”

Regional Advertising Campaign Overview



Core message	Slow down driving and watch for people walking.
Details	<ul style="list-style-type: none">• 4 week run• English and Spanish• Reach 1 in 5 residents across the region (280 million impressions)
Methodology	Targeted ads using High Injury Network (HIN), CalEnviroScreen 3.0 data on disadvantaged communities
Call-to-action	Go Human Safe Driving Pledge



Audience-Tested Messages

SCAG



Go Human Safe Driver Pledge

SCAG



Go Human Safe Driver Pledge / Compromiso del conductor seguro de Go Human

SCAG's Go Human campaign aims to reduce traffic collisions to improve safety in communities across Southern California. Commit to driving practices that create safe streets for vulnerable users, particularly those who walk and bike.

La campaña Go Human de la Asociación de Gobiernos del Sur de California (SCAG) tiene como objetivo reducir los accidentes de tránsito para mejorar la seguridad en las comunidades del sur de California. Comprométase a prácticas de manejo que generen calles seguras para los usuarios vulnerables, particularmente para aquellos que caminan o andan en bicicleta.

To help create a safer Southern California, I will:/Para ayudar a que el sur de California sea más seguro, me comprometo a realizar lo siguiente: *

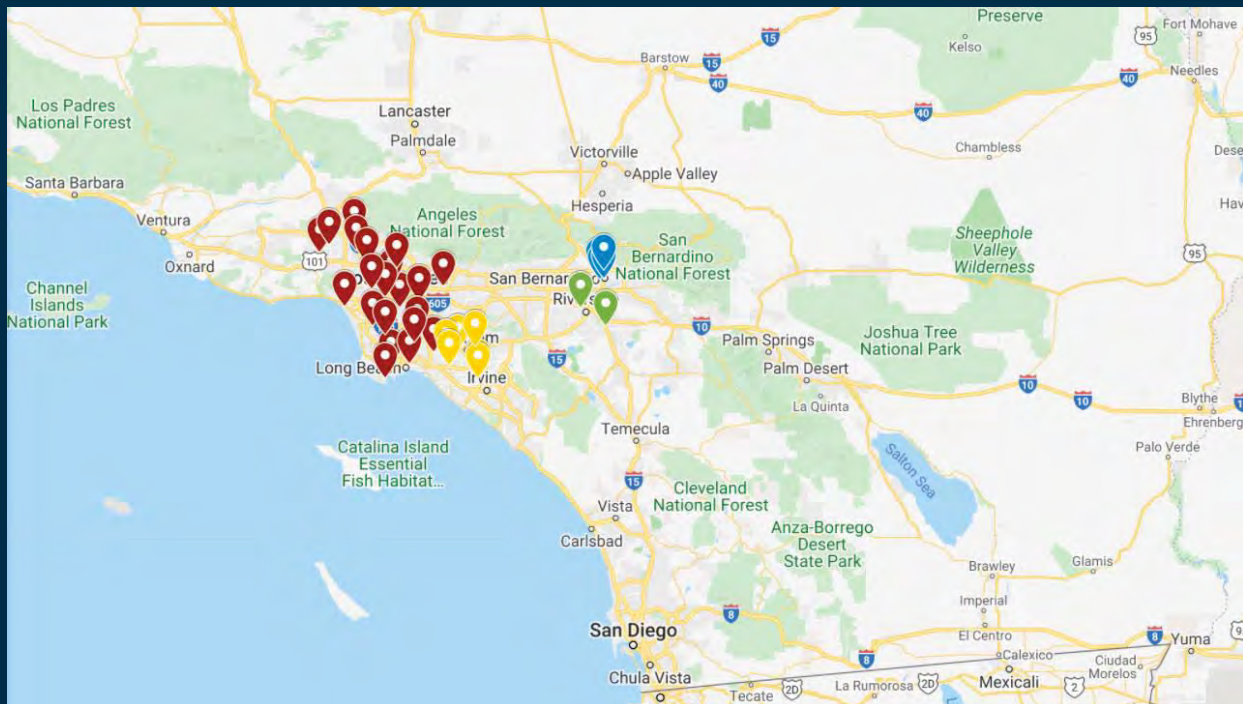
- ☐ Slow down and drive the speed limit or less./Bajar la velocidad y manejar a la velocidad máxima permitida o una velocidad menor.
- ☐ Look for people walking or biking before turning./Estar atento a las personas que caminan o andan en bicicleta antes de doblar.
- ☐ Remember, every intersection is a crosswalk, even if unmarked./Recordar que cada intersección es un cruce peatonal, incluso si no está señalizada.
- ☐ Give people biking at least 3 feet when passing./Dejar un espacio a las personas que andan en bicicleta de al menos 3 pies al pasar a su lado.
- ☐ Stay alert and put the cell phone away./Estar alerta y guardar el celular.
- ☐ When parallel parked, look for people biking before opening the door./Estar atento a los ciclistas antes de abrir la puerta al estacionar en paralelo.

Please share with your friends, family, and neighborhood organizations. Together, we can

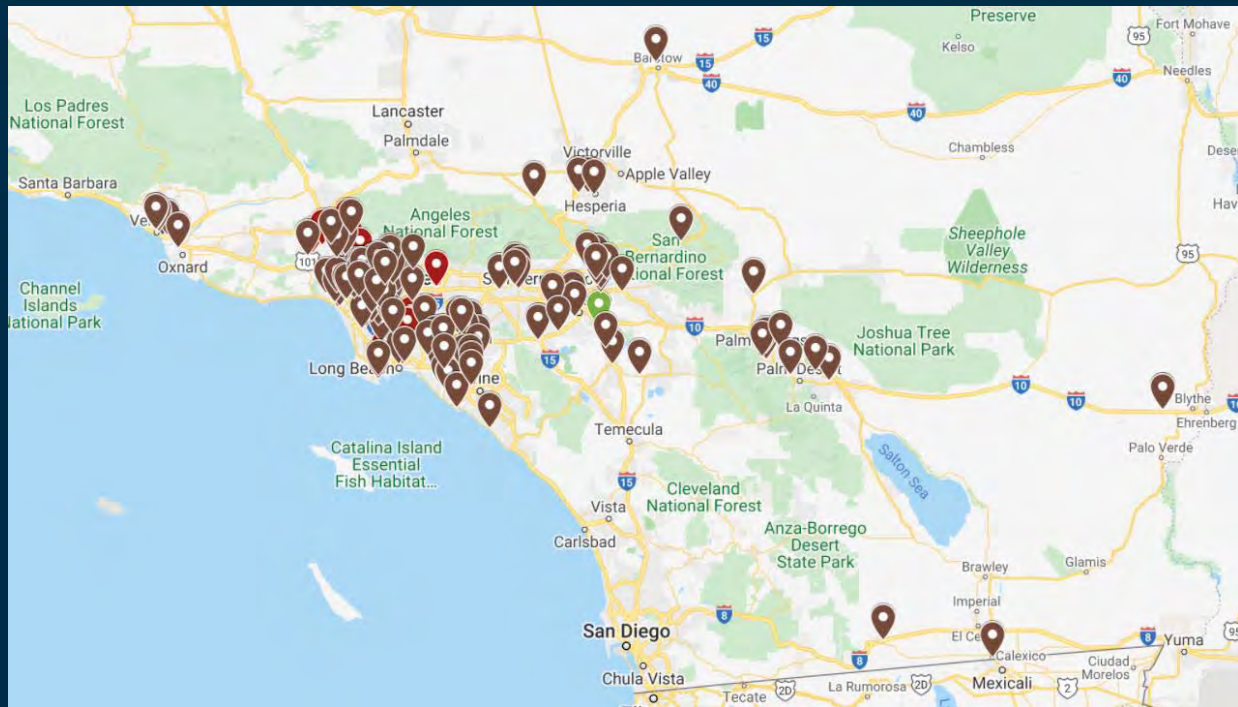
Virtual Stickers for those that Pledge!



Outdoor Ad Locations -- Billboards



Outdoor Ad Locations – Billboards + Small Ads



Outdoor Advertisements



Regional Campaign Outcomes

- This campaign reached over 320 million impressions across six counties, far exceeding the 280 million target.
- Total impressions to date for *Go Human* exceeds 1.25 billion.
- Post campaign survey (600) shows 80% of respondents found the messaging motivating.



Co-Branding & Leveraging Strategies

	Co-Branded Safety Material	SCAG Safety Pledge	Go Human Safe Driver Pledge	Go Human Twitter Chat
Description	Neighborhood-level messaging that provides additional coverage.	Calls on local governments to commit to improving safety	Encourages drivers to keep everyone on the road safe	Engaged stakeholders in virtual safety conversations
Reach	2,861 materials distributed to 17 partners	44 signatories representing 32 jurisdictions	Signed by 122 residents of the region	Reached 80,000 unique viewers and built over 430,000 impressions

Thank you to Jurisdictions & Agencies that Committed to the Safety Pledge!

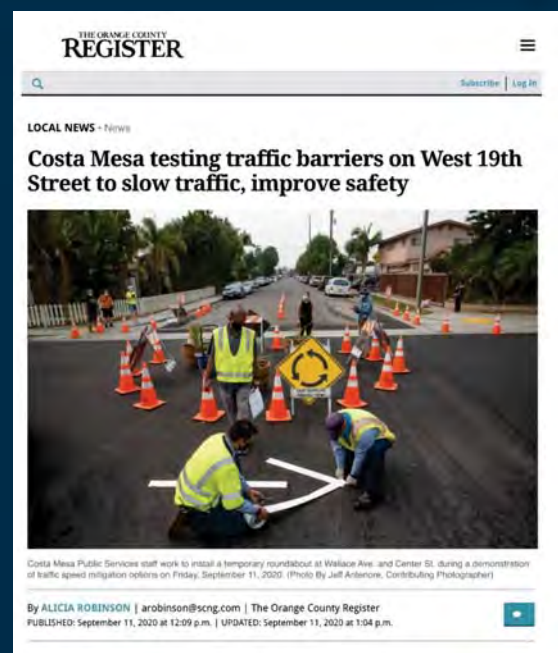
Altadena
Banning
Beaumont
Buena Park
Calimesa
Calipatria
Cathedral City
Chino Hills
Costa Mesa
Culver City
El Centro
Glendora

Hemet
Imperial County
Transportation
Commission
La Cañada Flintridge
Long beach
Los Angeles
Lynwood
Maywood
Mission Viejo
Moreno Valley
OCTA

Orange
Palm Desert
Palm Springs
Palmdale
Pasadena
Placentia
Rosemead
San Jacinto
Thousand Oaks
West Hollywood
Wildomar

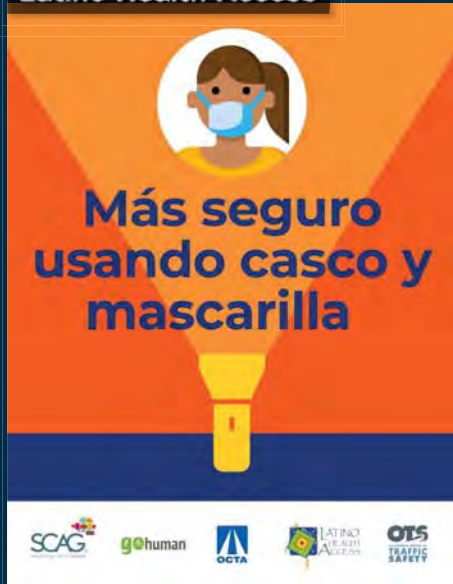
Local Community Engagement and Safety Mini-Grants

- Expanded the concept of traffic safety in response to the pandemic and efforts to reduce transmission.
- SCAG provided over **\$210,000** to **28 community-driven projects**.
- Small, targeted investments led to big, ambitious projects, through partnerships between SCAG, community-based organizations, and elected official champions.

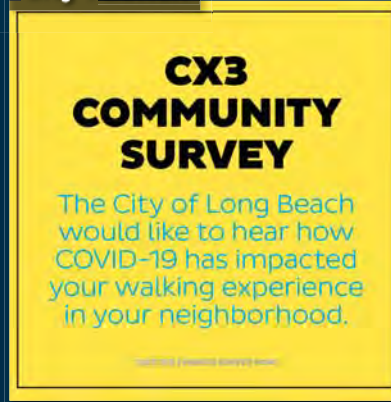


Material Produced by Mini-Grant Awardees

Latino Health Access



City Fabrick



Central City Neighborhood Partners



Material Produced by Mini-Grant Awardees

Central City Neighborhood Partners



Bike Ventura

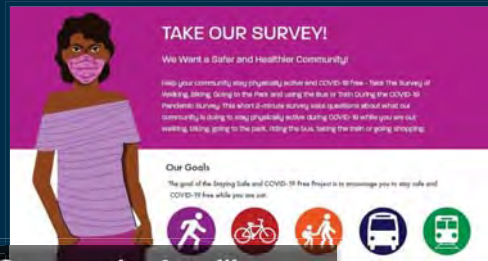


T.R.U.S.T South LA



Material Produced by Mini-Grant Awardees

Echo Park Film Center



Community Intelligence

Los Angeles Walks

Hola buenas tardes Dulce,
Espero que se encuentren bien.
Aquí está el enlace para el
grupo de Facebook para los
talleres:
[https://www.facebook.com/
groups/tallereswilmingtoncfs](https://www.facebook.com/groups/tallereswilmingtoncfs)
Por favor ingrésese para
aceptarla y para que se
actualice. Dígame si tiene
preguntas 🙏 gracias!

Yesterday 8:27 AM

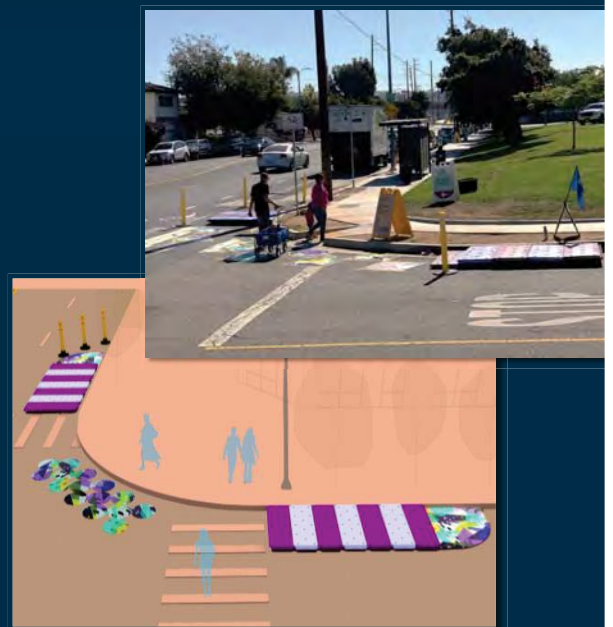
Hola buen día gracias 🙏
bendiciones 🙏

Kit of Parts

- No-cost loaner program includes materials that allow for 5 different street treatments that, when combined, create a temporary Complete Street demonstration on an otherwise typical street:

 1. Parklet
 2. Curb Extension
 3. Artistic Crosswalk
 4. Separated Bike Lane
 5. Median Refuge Island

- Deployed 16 times throughout the past 12 months (prior to the pandemic)
- Expanding Fall 2020 with the addition of 2 new, CBO-managed kits (from 2).



Resilient Streets Technical Assistance

- Resilient Streets is the use of street space for community resiliency, recovery, and resource delivery that prioritizes disadvantaged and vulnerable communities, such as
 - Black, Indigenous and People of Color
 - Frontline workers
 - Street vendors
- Emphasis on community-driven co-creation, where community engagement is ongoing for a project.
- July webinar series reached 129 practitioners.

Resources Used for Framing

PolicyLink

[“Center Racial Equity”](#)

Untokening

[“Mobility Justice Responses to COVID-19”](#)

Safe Routes Partnership

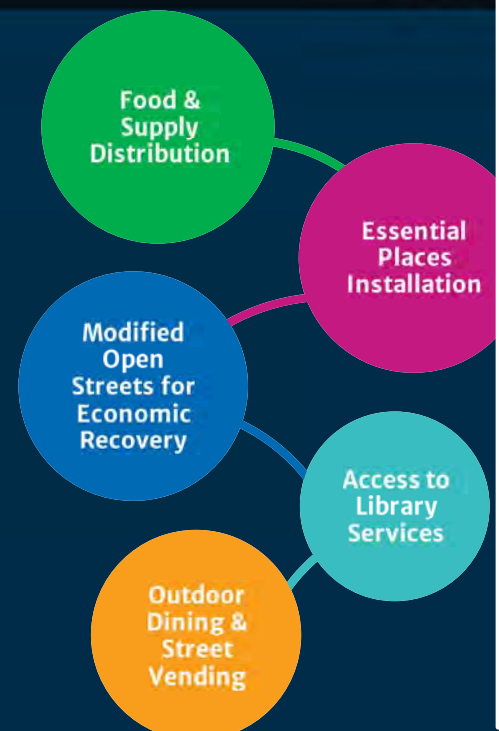
[“Open Streets, Shared Streets, Healthy Streets—Creating Mobility and Physical Activity Solutions Now and for the Future”](#)

NACTO

[“Streets for Pandemic Response & Recovery”](#)

Resilient Streets Toolkit

- Resilient Street Toolkit identifies how jurisdictions can use Kit of Parts towards pandemic response and resilient economic recovery.
- Identifies project examples, practical considerations for implementation, and potential funding sources.



Thank you for being champions for safety in your city and region!

More information on the advertising campaign visit gohumansocal.org
And follow @gohumansocal on Twitter, Instagram, and Facebook.

Andrés Carrasquillo
Community Engagement Specialist
carrasquillo@scag.ca.gov // (213) 630-1401



Additional Material

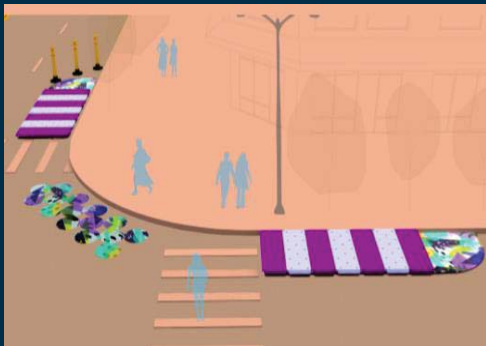
Kit of Parts: Parklet

- Prototypes outdoor engagement
- Allows physical distancing
- Provides shaded seating



Kit of Parts: Curb Extension

- Prototype outdoor engagement
- Demonstrate physical distancing
- Shortens the crossing distance



Kit of Parts: Artistic Crosswalk

- Support safer crossing
- Provide more room for physical distancing when crossing (stripes are spaced at 6 feet)



Kit of Parts: Separated Bike Lane

- Provide more room for physical distancing



Kit of Parts: Median Refuge Island

- Support safer crossing
- Provide more room for physical distancing



Kit of Parts: Signage & Survey Tool

- Each treatment includes an educational sign that describes the treatment in Spanish and English.
- The Kit includes 5 signs in total.
- Go Human has a feedback/survey form available which can be used to assess support for designs, needs assessments and other feedback, if collection is feasible.
- Lending form for the Kit is located [here](#).

PARKLETS

are tiny street plazas that extend the sidewalk and create more space to eat, relax and hang out.

MINIPARQUES

son pequeñas plazas en la calle que extienden la acera y crean más espacio para comer, relajarse y pasar el rato.



IMPLEMENTATION & INSPIRATION – Food & Supply Distribution

East Side Riders – food distribution to vulnerable populations

<https://www.esrbc.org/>



IMPLEMENTATION & INSPIRATION – Essential Services

Accessing Library Services: Imperial County Library – [Raise a Reader Initiative](#)

- Family literacy packets delivered to participants of the program

Impact of lack of Broadband Access for student's homework: [link here](#)

- Creating way-finding routes to support families who need printed materials due to lack of broadband internet access

Essential Places Installation (City of Oakland) [link here](#)

- Temporary traffic safety improvements to enable safer access for residents to the essential services in their neighborhood – including grocery stores, food distribution sites in public facilities, and COVID-19 test sites

IMPLEMENTATION & INSPIRATION – Outdoor Dining & Street Vending



IMPLEMENTATION & INSPIRATION – Modified Open Streets



Modified Open Streets for local economic recovery

- Short commercial street closures, not events, for safe social-distancing and promoting local business.





AGENDA ITEM 10 REPORT

Southern California Association of Governments
Remote Participation Only
September 30, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)

From: Basil Panas, Chief Financial Officer,
(213) 236-1817, panas@scag.ca.gov

Subject: Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 -
\$199,999 and Amendments \$5,000 - \$74,999

**EXECUTIVE DIRECTOR'S
APPROVAL**

Kome Ajise

RECOMMENDED ACTION:

Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

BACKGROUND:

SCAG executed the following Purchase Orders (PO's) more than \$5,000 but less than \$200,000

<u>Vendor</u>	<u>PO Purpose</u>	<u>PO Amount</u>
Mettrans-USC	FY21 SCAG Membership Renewal	25,000
Softwareone Inc	FY21 VMware Software Renewal	20,096
California Joint Powers Insurance Authority	FY21 Property Insurance	18,920
CDW Government, Inc.	FY21 Cisco Maintenance Renewal	13,816
CDW Government, Inc.	FY21 Veeam Backup Support Rene	10,900
Southern California Leadership Network	SCLN 2020-21 Dues	10,000
Cellco Partnership dba Verizon Wireless	FY21 Verizon Internet Access Devices	6,000
American Public Transportation Association	FY21 SCAG Membership	5,772

SCAG executed the following Contract more than \$25,000 but less than \$200,000

<u>Consultant/Contract #</u>	<u>Contract's Purpose</u>	<u>Contract Amount</u>
-------------------------------------	----------------------------------	-------------------------------

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OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

1. Local Government Commission (21-011-C01)	This contract implements the CivicSpark Program and six Fellows that will provide capacity-building support services to the SCAG region through various research, planning and project implementation activities.	\$159,000
2. Routeware, Inc. (20-010-C01)	This project is a part of the Future Communities Pilot Program (FCPP) which provides local member agencies with resources to reduce vehicle miles traveled (VMT) and greenhouse gas emissions (GHG) by integrating emerging technologies. The consultant will implement route optimization and fleet telematic technologies to improve the waste collection services in the City of Glendale. As current Glendale refuse collection routes were derived from hand-drawn maps, the use of route optimization technology by the consultant will vastly improve the efficiency of refuse collection routes, reduce municipal VMT and GHG, and reduce operating costs.	\$51,125
3. Warner Transportation Consulting (20-053-C01)	The consultant shall update the SCAG Travel Demand Model and the Sub-regional Model Development Tool (both are software programs that SCAG heavily relies upon) to the same software platform (TransCAD v8) as SCAG's Activity Based Model.	\$29,654

SCAG executed the Amendment more than \$5,000 but less than \$75,000

<u>Consultant/Contract #</u>	<u>Amendment's Purpose</u>	<u>Amendment Amount</u>
N/A	N/A	N/A

ATTACHMENT(S):



-
1. Contract Summary 21-011-C01
 2. Contract Summary 20-010-C01
 3. Contract Summary 20-053-C01

CONSULTANT CONTRACT NO. 21-011-C01

Recommended Consultant:	Local Government Commission	
Background & Scope of Work:	<p>Local governments have been and will continue to take a leading role in California's response to climate change. However, budget constraints, the loss of key tools and funding sources, and limited technical familiarity with emerging tools and practices, pose significant challenges to local communities – large and small – as they seek to implement these efforts quickly and effectively. To help local governments overcome these obstacles, the consultant (LGC), in partnership with the Governor's Office of Planning and Research, implements the CivicSpark Program and provides funding for six (6) Fellows that will provide capacity-building support services to the SCAG region through various research, planning and project implementation activities.</p>	
Project's Benefits & Key Deliverables:	<p>The project's benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• providing capacity-building support to the cities through various research, planning and project implementation activities.	
Strategic Plan:	<p>This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.</p>	
Contract Amount:	Total not to exceed	\$159,000
Contract Period:	September 18, 2020 through August 31, 2021	
Project Number(s):	<p>065-0137E.10 \$82,500 300-4872Y0.01 \$76,500</p> <p>Funding Sources: Regional Early Action Planning (REAP) Grants Transportation Development Act (TDA)</p>	
Request for Proposal (RFP):	<p>Staff awarded a non-profit sole source contract to them pursuant to State of California Contracts Manual, Sections 3.15 and 3.17 regarding Subvention and Local Assistance Contracts.</p>	
Selection Process:	<p>The LGC is the only agency that has the CivicSpark AmeriCorps Program which is a partnership with the State of California Governor's Office of Planning & Research. LGC, through the CivicSpark Program, works with organizations to address climate change matters in their respective areas and provides capacity-building support to local governments through research, planning and project implementation activities. The Green Region Indicators database, maintained by the CivicSpark Fellows tracks a number of key metrics for SCAG's RTP/SCSs, such as active transportation plans and projects, complete streets plans and projects, climate adaptation plans and programs, and clean fuel adoption by municipal fleets. This data helps SCAG show progress in meeting the SB 375 target and helps member jurisdictions identify best practices and demonstrate how they are helping the region meet their VMT and GHG reduction goals.</p>	

Housing Fellow(s) will work with the new SCAG Housing Program to increase the production of affordable housing throughout the SCAG region. The three Housing Fellows will focus on disadvantaged communities. Additionally, the Fellows will identify best practices in affordable housing policies, programs and practices, which will be shared with local jurisdictions to promote sustainable housing policies in Southern California.

Basis for Selection:

As previously stated, given Local Government Commission's unique niche expertise, staff awarded a non-profit sole source contract to them pursuant to State of California Contracts Manual, Sections 3.15 and 3.17 regarding Subvention and Local Assistance Contracts.

CONSULTANT CONTRACT NO. 20-010-C01

Recommended Consultant:	Routeware, Inc.		
Background & Scope of Work:	<p>This project is a part of the Future Communities Pilot Program (FCPP) which provides local member agencies with resources to reduce vehicle miles traveled (VMT) and greenhouse gas emissions (GHG) by integrating emerging technologies. The consultant will implement route optimization and fleet telematic technologies to improve the waste collection services in the City of Glendale. As current Glendale refuse collection routes were derived from hand-drawn maps, the use of route optimization technology by the consultant will vastly improve the efficiency of refuse collection routes, reduce municipal VMT and GHG, and reduce operating costs. The consultant shall gather data, design and test new routes, and implement the final routes in conjunction with Glendale staff.</p>		
Project's Benefits & Key Deliverables:	<p>The project's benefits and key deliverables include, but are not limited to:</p> <ul style="list-style-type: none">• Reduction of GHG and VMT through the application of new technologies to improve air quality and traffic congestion;• Implementation of an innovative, data-driven route optimization process which can serve as a model/resource for other municipalities in the SCAG region;• Significant reductions in member agency operating costs, especially important considering the region's pandemic-constrained municipal budgets.		
Strategic Plan:	<p>This item supports multiple goals found within SCAG's Strategic Plan:</p> <ol style="list-style-type: none">1. Produce innovative solutions that improve the quality of life for Southern Californians.2. Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.3. Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.		
Contract Amount:	Total not to exceed	\$51,125	
	Routeware, Inc. (prime consultant)		
	Note: Routeware, Inc. originally proposed \$69,270, but staff negotiated the price down to \$51,125 without reducing the scope of work.		
Contract Period:	August 13, 2020 through February 28, 2021		
Project Number(s):	280-4824W1.02	\$51,125	
	Funding source(s): Mobile Source Air Pollution Review Committee (MSRC).		
Request for Proposal (RFP):	<p>SCAG staff notified 2,202 firms of the release of RFP 20-010 via SCAG's Solicitation Management System. A total of 30 firms downloaded the RFP. SCAG received the following four (4) proposals in response to the solicitation:</p>		
	Routeware, Inc. (no subconsultants)	\$69,270	
	Optimisation Management Group (no subconsultants)	\$39,000	

Activimetrics (no subconsultants)	\$59,434
Hyperlight (1 subconsultant)	\$130,790

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) highest ranked offerors.

The PRC consisted of the following individuals:

Marisa Laderach, Associate Regional Planner, SCAG
Steven Shaw, Senior Sanitation Supervisor, City of Glendale
Shea Eccleston, Senior Public Works Manager, City of Glendale

Basis for Selection: The PRC recommended Routeware, Inc. for the contract award because the consultant:

- Demonstrated the best understanding of the project and provided the best technical approach, coupled with broad familiarity and understanding of the profession and its respective clientele;
- Crafted an approach focused on ease of implementation, which required no professional training simply to use the software, avoiding additional costs in the future;
- Substantiated unparalleled expertise in conforming to the software standards of Glendale's existing systems, with an extensive understanding of how these systems compliment the needs of Glendale.

Although the other firms proposed lower prices, the PRC did not recommend these firms for contract award because the firms:

- Required staff training for the tool/software or lacked a sophisticated interface, further complicating implementation and long-term adoption by City staff;
- Could not match the level of experience or service that Routeware provided.

CONSULTANT CONTRACT NO. 20-053-C01

**Recommended
Consultant:**

Warner Transportation Consulting

**Background &
Scope of Work:**

SCAG is the primary agency responsible for the development and maintenance of Travel Demand and Air Quality Models for the SCAG Region. SCAG uses both models to provide state-of-the-practice quantitative analysis for Connect SoCal (the Regional Transportation Plan and Sustainable Communities Strategy – RTP/SCS), the Federal Transportation Improvement Program (FTIP), and Air Quality Management Plans (AQMPs). Staff updates and validates both models for each cycle of the RTP/SCS. The trip-based Travel Demand Model was last updated to TransCAD v6 platform and used for SCAG’s 2016 RTP/SCS. In the recent 2020 RTP/SCS, SCAG moved to an activity-based Travel Demand Model on TransCAD v8 platform. But the Travel Demand Model will be maintained for a variety of project analysis in the region and sub-regional model developments. The Travel Demand Model is also the foundation of the Sub-regional Model Development Tool (SMDT).

SCAG provides modeling support and services to SCAG member agencies, transportation commissions, subregions, and Caltrans. Staff uses the SMDT to enhance SCAG’s service quality and efficiency. The SMDT streamlines the development of models for agencies wishing to create subregional models based on SCAG’s Regional Model. It also promotes model consistency between the Region’s various modeling agencies and greatly reduces the cost and effort required to create subregional models. The current SMDT is built on TransCAD v6 platform to be compatible with the Travel Demand Model.

Since the Travel Demand Model network format and the assignment stage of SCAG’s new Activity Based Travel Demand Model are built on the newer version of TransCAD software (v8), some functions and file format of TransCAD v8 are not compatible with the current TransCAD v6. The objective of this project is to update the SCAG Travel Demand Model and the SMDT to the same software platform (TransCAD v8) as SCAG’s Activity Based Model.

**Project’s Benefits
& Key Deliverables:**

The project’s benefits and key deliverables include, but are not limited to:

- An updated trip-based travel demand model operating on TransCAD v8 platform which allows to share the inputs used for SCAG’s activity-based model; and
- An updated SMDT operating on TransCAD v8 to support sub-regional model development with the inputs used for 2020 RTP/SCS.

Strategic Plan:

This item supports SCAG’s Strategic Plan Goal 3:

Be the foremost data information hub for the region Develop and maintain models, tools, and data sets that support innovative plan development, policy analysis and project implementation.

Contract Amount:

Total not to exceed

\$29,654

Warner Transportation Consulting (prime consultant)

Contract Period:

September 15, 2020 through June 30, 2021

Project Number(s):

070-0130B.10 \$29,654

Funding source(s): Consolidated Planning Grant (CPG) – Federal Transit Administration (FTA).

Attachment: Contract Summary 20-053-C01 (Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 -

Funding of \$29,654 is available in the FY 2020-21 budget in Project Number 070-0130B.10.

Request for Proposal (RFP):

SCAG staff notified 2,797 firms of the release of RFP 20-053 via SCAG's Solicitation Management System website. A total of 36 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:

Warner Transportation Consulting (No subconsultants)	\$29,654
Caliper Corporation (No subconsultants)	\$94,650

Selection Process:

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the both proposers. After the interview, staff requested both proposers to submit a Best and Final Offer (BAFO). Both proposers responded with their original cost as the BAFO.

The PRC consisted of the following individuals:

Hao Cheng, Transportation Modeler IV, SCAG
Mana Sangkapichai, Transportation Modeler IV, SCAG
Jonathan Osborn, Research Program Specialist, Caltrans

Basis for Selection:

The PRC recommended Warner Transportation Consulting for the contract award because the consultant:

- Demonstrated a good understanding of the project, specifically the technical skills for each task, potential risks and alternative solutions;
- Provided best technical approach, for example, regrouping some tasks into one streamline that work;
- Provided best overall value for the level of effort proposed; and
- Proposed the lowest cost to perform all work contemplated in the Scope of Work.



AGENDA ITEM 11 REPORT

Southern California Association of Governments
Remote Participation Only
September 30, 2020

To: Executive/Administration Committee (EAC)
Regional Council (RC)

**EXECUTIVE DIRECTOR'S
APPROVAL**

From: Basil Panas, Chief Financial Officer,
(213) 236-1817, panas@scag.ca.gov

Kome Ajise

Subject: CFO Monthly Report

RECOMMENDED ACTION:

Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

AUDITS:

External Financial Audit

Eide Bailly LLP, SCAG's outside independent auditor, is presently conducting final audit fieldwork and the audited CAFR and Single Audit Report will be released in December.

MEMBERSHIP DUES:

As of September 15, 2020, 119 cities and 4 counties had renewed their memberships, 65 of whom took advantage of the 20% dues waiver. 61.3% of the assessment has been collected. This leaves 69 cities and 2 counties yet to renew. Three cities are being recruited for membership. Second reminders will be sent in early October.

BUDGET & GRANTS (B&G):

On August 31, 2020, staff submitted the Fiscal Year 2019-20 (FY20) Overall Work Program (OWP) Year-End Package to Caltrans, which included the certification of final expenditures, the final progress report, and the final work products for projects completed in the fiscal year. The final expenditures reported for the year were \$44 million or 48% of the OWP budget.

On September 3, 2020, the Regional Council approval formal amendment 2 to the FY20 OWP in the amount of \$248,220 which increased the OWP budget from \$89.2 million to \$89.5 million. This amendment includes adding a new grant for the Interstate-710 North Mobility Hubs Plan under the FY21 Caltrans Sustainable Transportation Planning Grant Program; reprogramming FY21 SB-1 Formula Grants for the Sustainable Communities Program and reducing Transportation Development Act (TDA) funds. Staff submitted the complete amendment package to Caltrans on

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September 11, 2020.

CONTRACTS:

In August 2020, the Contracts Department issued four (4) Request for Proposals; awarded five (5) contracts; issued six (6) contract amendments; and processed 25 Purchase Orders to support ongoing business and enterprise operations. Staff also administered 141 consultant contracts. Contracts staff continued to negotiate better pricing and reduced costs for services. Thus far in FY21 staff negotiated approximately \$531,616 in budget savings.

ATTACHMENT(S):

1. CFO Charts



Office of the Chief Financial Officer

Monthly Status Report

JULY 2020

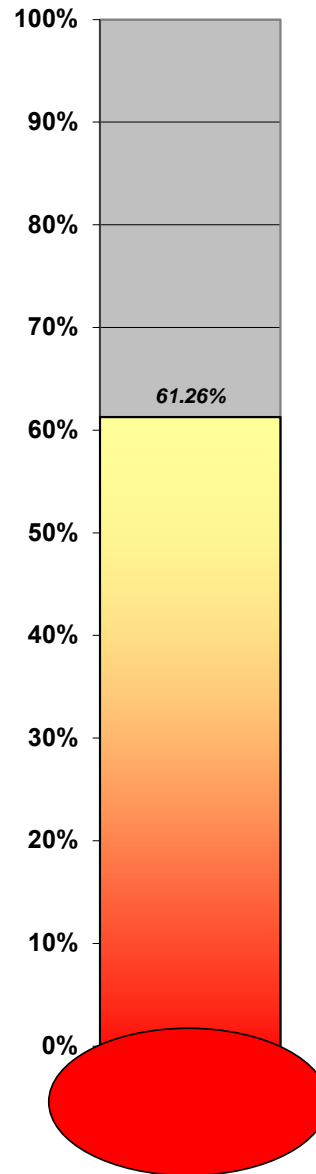
OVERVIEW

As of Sep 15, 2020, 119 cities and 4 counties had paid their FY21 dues. This represents 61.3% of the dues assessment. 69 cities and 2 counties had yet to pay their dues. Three cities are being recruited for membership.

SUMMARY

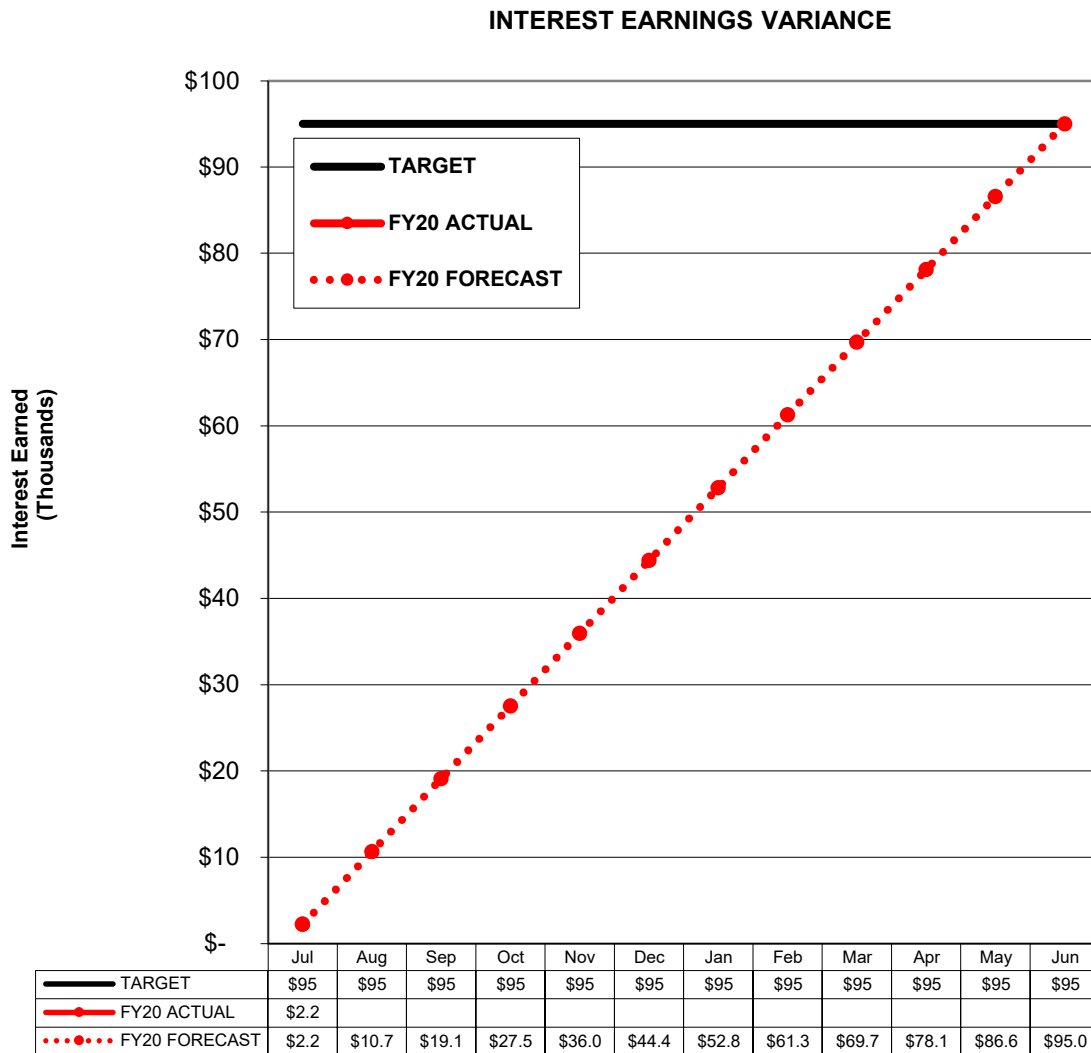
FY21 Membership Dues	<u>\$ 2,172,297</u>
Total Collected	<u>\$ 1,330,732</u>
Percentage Collected	<u>61.26%</u>

FY21 Membership Dues Collected



Office of the CFO

Interest Earnings Variance



Attachment: CFO Charts (CFO Monthly Report)

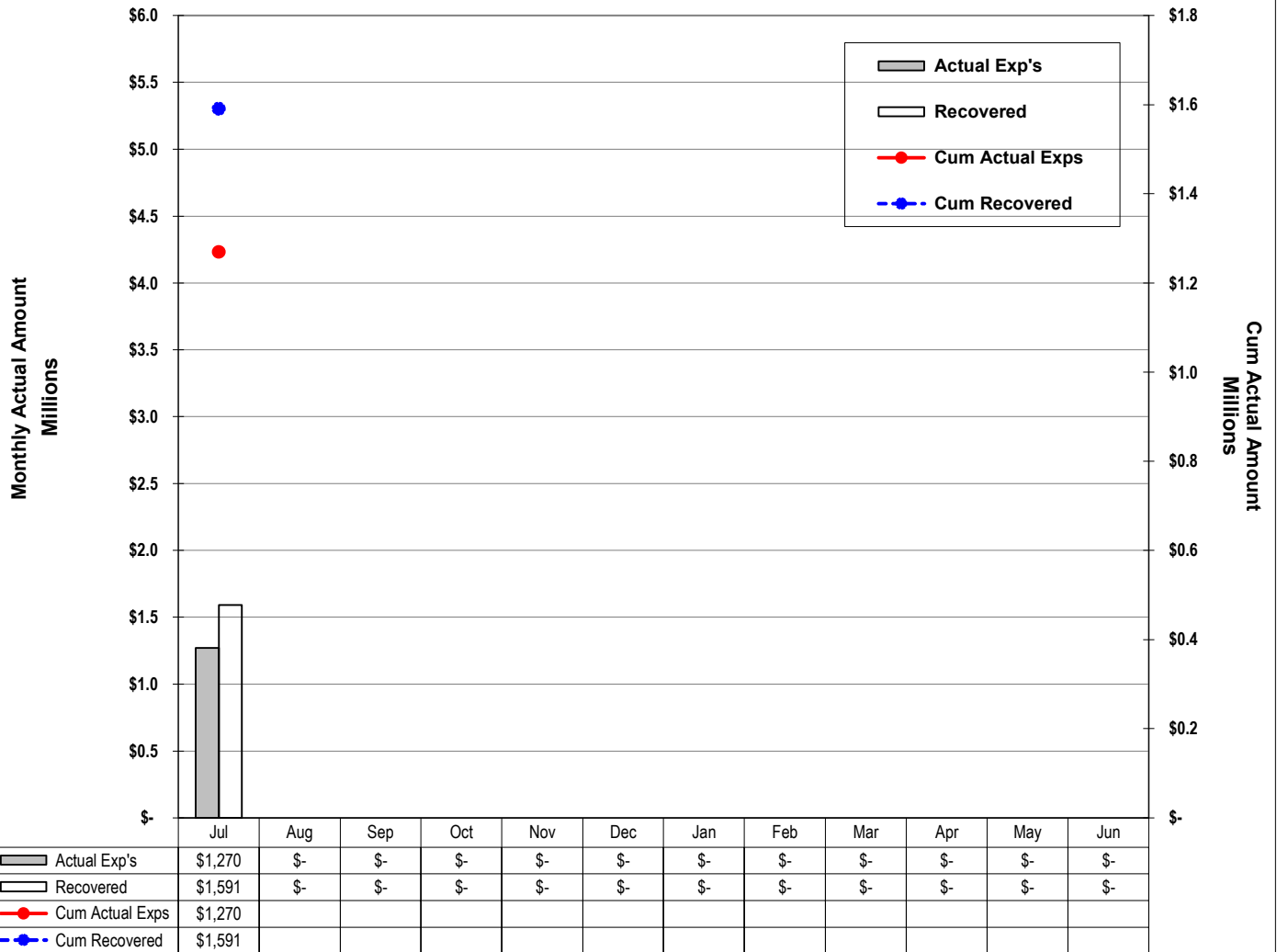
OVERVIEW

Actual interest income is plotted against the target amount. The amount credited to SCAG's account through July was \$2,244. The LA County Pool earned 0.71% in July.

SUMMARY



FY20 INDIRECT COST & RECOVERY



Attachment: CFO Charts (CFO Monthly Report)

OVERVIEW

A comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants.

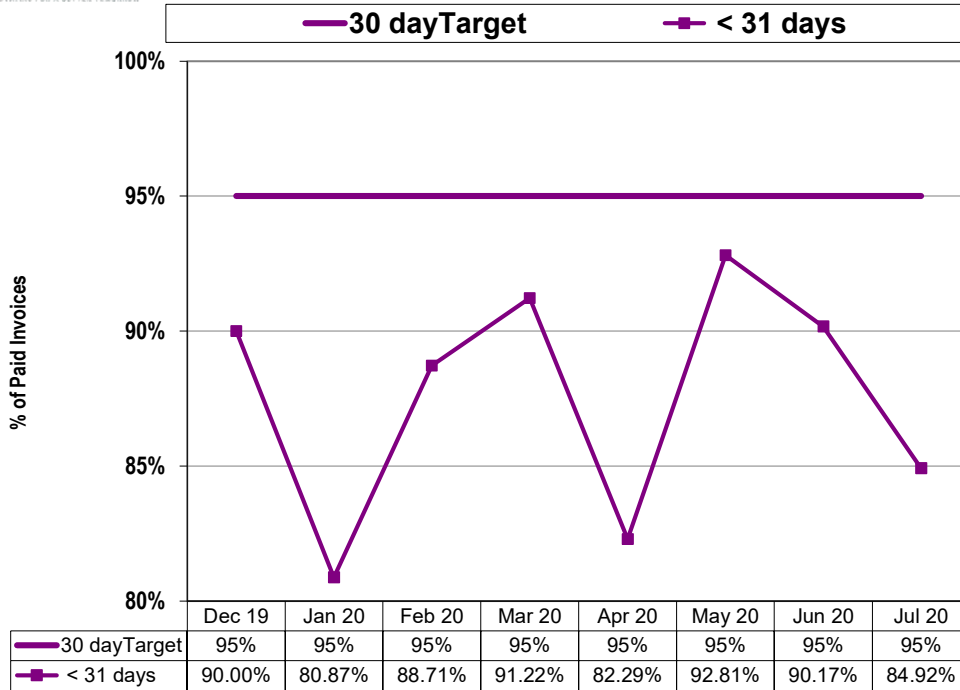
SUMMARY

Through July 2020, SCAG was over-recovered by \$320,882.00 due to unspent Indirect Cost budget. This is in line with the over-recovery built in to the FY21 IC rate.

Office of the CFO
Invoice Aging



INVOICE AGING



OVERVIEW

The percent of total invoices paid within 30 days. The target is to pay 95% of all invoices within 30 days. This goal was not met.

SUMMARY

84.92% of July 2020's payments were made within 30 days of invoice receipt.

At month-end, 67 invoices remained unpaid less than 30 days.

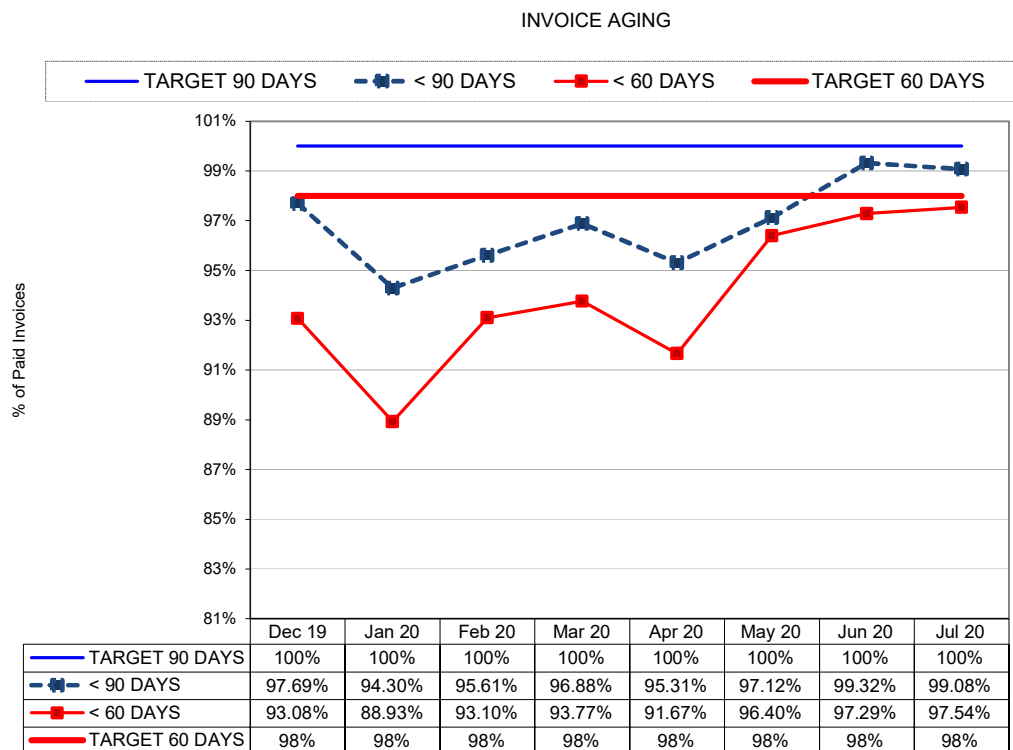
OVERVIEW

The percent of total invoices paid within 60 and 90 days. The target is to pay 98% of invoices within 60 days and 100% within 90 days.

SUMMARY

These goals were not met during this period.

97.54% of July 2020's payments were within 60 days of invoice receipt and 99.08% within 90 days. Invoices unpaid 30-60 days totaled 17; 60-90 days: 2; >90 days: 4.





Office of the CFO
Consolidated Balance Sheet

	6/30/2020	7/31/2020	Incr (decr) to equity	COMMENTS
Cash at Bank of the West	\$ 7,615,475	\$ 4,667,586		
LA County Investment Pool	\$ 2,886,714	\$ 3,003,444		
Cash & Investments	\$ 10,502,189	\$ 7,671,030	\$ (2,831,159)	Revenues of \$894K and Expenses of \$3.72M both on cash basis.
Accounts Receivable	\$ 11,874,664	\$ 11,262,430	\$ (612,234)	Payments of \$765K from FTA 5303, \$536k from SB1, \$364K from FHWA-ATP, \$178k from FTA 5304 & offset by billings of \$1.23M to FHWA-PL.
Other Current Assets	\$ 2,357,636	\$ 4,796,530	\$ 2,438,894	Net additions of \$2.77M in prepaids expensed plus IC fund under-recovery of \$321K less
Fixed Assets - Net Book Value	\$ 5,957,615	\$ 5,957,615	\$ -	No change.
Total Assets	\$ 30,692,104	\$ 29,687,605	\$ (1,004,499)	
Accounts Payable	\$ (9,794,028)	\$ (7,337,433)	\$ 2,456,594	Payment of FY20 invoices
Employee-related Liabilities	\$ (426,002)	\$ (657,020)	\$ (231,018)	May had 5 unpaid working days while June had 7.
Deferred Revenue	\$ (624,380)	\$ (573,614)	\$ 50,766	Membership revenue of \$58K less new cash match of \$7K
Total Liabilities and Deferred Revenue	\$ (10,844,410)	\$ (8,568,068)	\$ 2,276,342	
Fund Balance	\$ 19,847,694	\$ 21,119,537	\$ 1,271,843	
WORKING CAPITAL				
	6/30/2020	7/31/2020	Incr (decr) to working capital	
Cash	\$ 10,502,189	\$ 7,671,030	\$ (2,831,159)	
Accounts Receivable	\$ 11,874,664	\$ 11,262,430	\$ (612,234)	
Accounts Payable	\$ (9,794,028)	\$ (7,337,433)	\$ 2,456,594	
Employee-related Liabilities	\$ (426,002)	\$ (657,020)	\$ (231,018)	
Working Capital	\$ 12,156,824	\$ 10,939,006	\$ (1,217,817)	



Office of the CFO
Fiscal Year-To-Date Expenditure Report Through July 31, 2020

COMPREHENSIVE BUDGET

			Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1		Staff & Allocated Fringe Benefits	237,765	237,765	4,139	-	233,626	1.7%
2	51001	Allocated Indirect Costs	311,548	311,548	5,421	-	306,127	1.7%
3	54300	SCAG Consultants	327,000	327,000	-	11,087	315,913	0.0%
4	54340	Legal costs	100,000	100,000	-	680	99,320	0.0%
5	55210	Software	76,400	76,400	-	-	76,400	0.0%
6	55441	Payroll, bank fees	15,000	15,000	-	15,000	0	0.0%
7	55600	SCAG Memberships	116,000	116,000	-	-	116,000	0.0%
8	55610	Professional Membership	11,500	11,500	65	957	10,478	0.6%
9	55620	Res mat/sub	2,000	2,000	-	-	2,000	0.0%
10	55860	Scholarships	36,000	36,000	-	-	36,000	0.0%
11	55910	RC/Committee Mtgs	15,000	15,000	-	-	15,000	0.0%
12	55912	RC Retreat	13,000	13,000	-	-	13,000	0.0%
13	55914	RC General Assembly	611,500	611,500	-	-	611,500	0.0%
14	55915	Demographic Workshop	28,000	28,000	-	-	28,000	0.0%
15	55916	Economic Summit	85,000	85,000	-	-	85,000	0.0%
16	55918	Housing Summit	20,000	20,000	-	-	20,000	0.0%
17	55920	Other Meeting Expense	86,500	86,500	-	26,000	60,500	0.0%
18	55xxx	Miscellaneous other	67,260	67,260	-	60	67,200	0.0%
19	55940	Stipend - RC Meetings	195,000	195,000	14,090	-	180,910	7.2%
20	56100	Printing	10,000	10,000	-	-	10,000	0.0%
21	58100	Travel - outside SCAG region	77,500	77,500	-	-	77,500	0.0%
22	58101	Travel - local	47,500	47,500	-	-	47,500	0.0%
23	58110	Mileage - local	31,500	31,500	-	-	31,500	0.0%
24	58150	Travel Lodging	13,000	13,000	-	-	13,000	0.0%
25	58800	RC Sponsorships	150,000	150,000	-	-	150,000	0.0%
26		Total General Fund	2,683,973	2,683,973	23,715	53,783	2,606,475	0.9%
27					-			
28		Staff & Allocated Fringe Benefits	16,803,872	16,803,872	1,210,534	-	15,593,338	7.2%
29	51001	Allocated Indirect Costs	22,010,306	22,010,306	1,585,557	-	20,424,749	7.2%
30	54300	SCAG Consultants	30,910,906	32,056,228	21,429	5,381,136	26,653,663	0.1%
31	54302	Non-Profits/IHL	705,601	705,601	-	-	705,601	0.0%
32	54303	Consultants TC - FTA 5303	6,919,788	6,919,788	-	270,228	6,649,560	0.0%
33	54340	Legal Services - FTA 5303	50,000	50,000	-	-	50,000	0.0%
34	54360	Pass-through Payments	3,031,153	3,031,153	-	-	3,031,153	0.0%
35	55210	Software Support	250,000	250,000	22,860	117,807	109,333	9.1%
36	55250	Cloud Services	2,122,030	2,122,030	-	40,209	2,081,821	0.0%
37	5528x	Third Party Contributions	5,569,260	5,579,950	285,406	-	5,294,544	5.1%
38	55310	F&F Principal	251,852	251,852	20,524	230,658	670	8.1%
39	55315	F&F Interest	19,237	19,237	1,929	17,308	0	10.0%
40	55320	AV Principal	141,160	141,160	11,473	129,687	0	8.1%
41	55325	AV Interest	4,567	4,567	452	4,115	0	9.9%
42	55520	Hardware Supp	5,000	5,000	-	-	5,000	0.0%
43	55580	Outreach/Advertisement	50,000	50,000	-	-	50,000	0.0%
44	55620	Resource Materials - subscrib	610,000	610,000	-	26,897	583,103	0.0%
45	55730	Capital Outlay	100,000	100,000	-	-	100,000	0.0%
46	55810	Public Notices	95,000	95,000	-	-	95,000	0.0%
47	55830	Conf. Registration	4,000	4,000	-	2,742	1,258	0.0%
48	55920	Other Meeting Expense	23,250	23,250	-	-	23,250	0.0%
49	55930	Miscellaneous	1,925,394	222,475	-	10,385	212,090	0.0%
50	55931	Misc Labor - TDA		135,239	-	-	135,239	0.0%
51	55932	Misc Labor, Future - TDA		1,617,194	-	-	1,617,194	0.0%
52	56100	Printing	17,000	17,000	-	-	17,000	0.0%
53	58xxx	Travel	245,466	245,466	-	-	245,466	0.0%
54	59090	Exp - Local Other	877,163	877,163	-	-	877,163	0.0%
55		Total OWP & TDA Capital	92,742,005	93,947,531	3,160,164	6,231,172	84,556,195	3.4%
56					-			
57		Comprehensive Budget	95,425,978	96,631,504	3,183,879	6,284,955	87,162,670	3.3%

Attachment: CFO Charts (CFO Monthly Report)



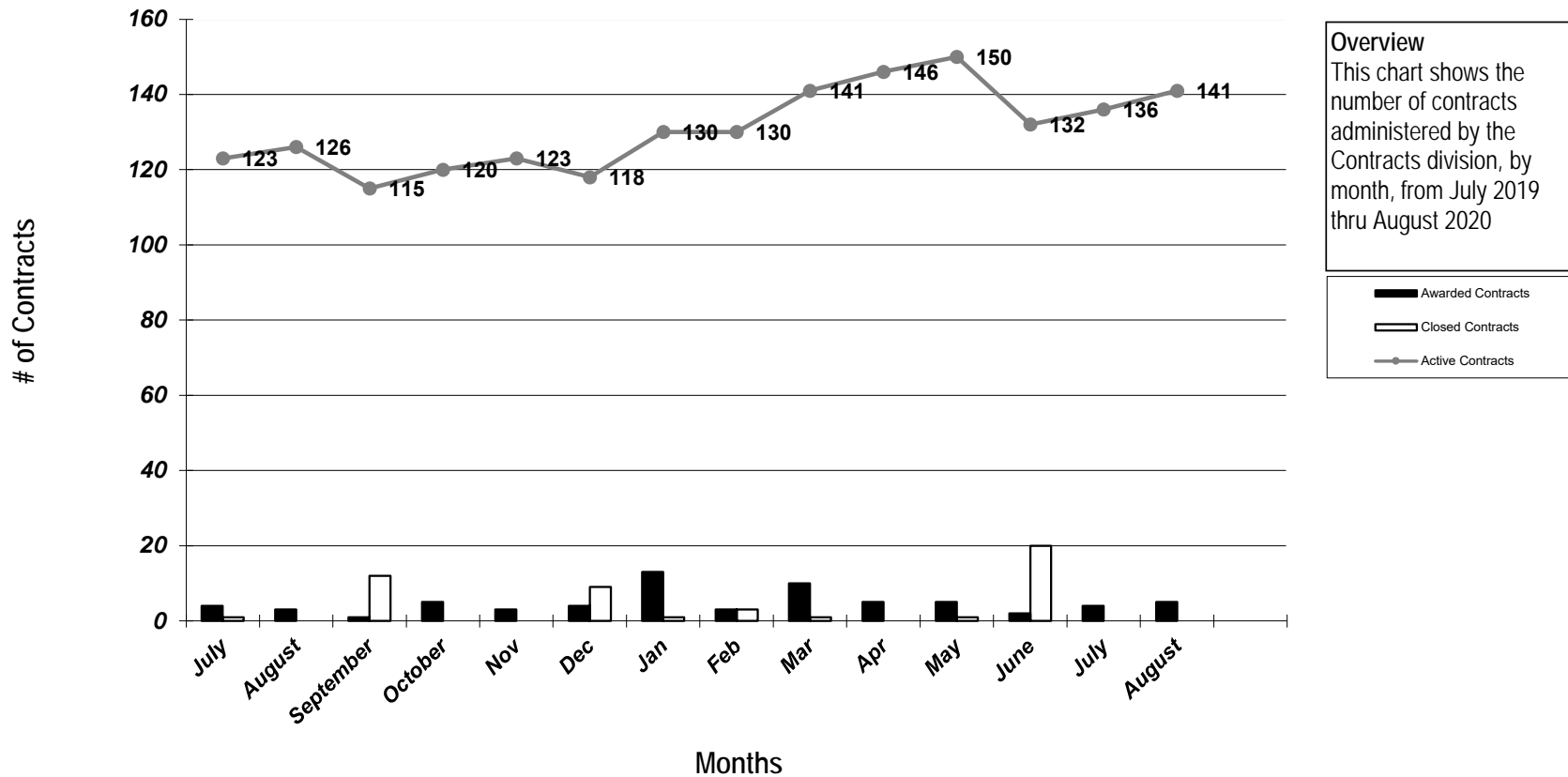
Office of the CFO
Fiscal Year-To-Date Expenditure Report Through July 31, 2020

INDIRECT COST EXPENDITURES

			Adopted Budget	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
1	50010	Regular Staff	6,854,986	6,854,986	567,285		6,287,701	8.3%
2	50013	Regular OT	1,000	1,000	67		933	6.7%
3	50014	Interns, Temps, Annuit	78,000	78,000	9,379		68,621	12.0%
4	50030	Severance	80,000	80,000	-		80,000	0.0%
5	51xxx	Allocated Fringe Benefits	5,486,258	5,486,258	394,431	-	5,091,827	7.2%
6	54300	SCAG Consultants	768,300	768,300	-	137,001	631,299	0.0%
7	54301	Consultants - Other	1,318,000	1,279,422	-	11,492	1,267,930	0.0%
8	54340	Legal	40,000	40,000	-	1,773	38,227	0.0%
9	55210	Software Support	1,279,900	1,279,900	26,881	57,365	1,195,654	2.1%
10	55220	Hardware Supp	2,715,000	2,715,000	20,824	217,324	2,476,852	0.8%
11	55230	Computer Maintenance		-	-	-	0	#DIV/0!
12	55240	Repair & Maint Non-IT	26,500	26,500	325	26,175	0	1.2%
13	55270	Software Purchases		-	-	-	0	#DIV/0!
14	55315	F&F Interest	8,078	8,078	810	-	7,268	10.0%
15	55325	AV Interest	14,111	14,111	1,395	-	12,716	9.9%
16	55400	Office Rent DTLA	2,192,805	2,192,805	187,757	2,005,048	0	8.6%
17	55410	Office Rent Satellite	260,000	260,000	9,271	160,929	89,800	3.6%
18	55415	Offsite Storage	5,000	5,000	-	-	5,000	0.0%
19	55420	Equip Leases	100,000	100,000	-	5,000	95,000	0.0%
20	55430	Equip Repairs & Maint	1,000	1,000	-	-	1,000	0.0%
21	55435	Security Services	100,000	100,000	-	-	100,000	0.0%
22	55440	Insurance	285,931	324,473	28,368	-	296,105	8.7%
23	55441	Payroll / Bank Fees	15,000	15,000	-	15,000	0	0.0%
24	55445	Taxes	5,000	5,000	-	-	5,000	0.0%
25	55460	Mater & Equip < \$5,000 *	64,000	64,000	-	-	64,000	0.0%
26	55510	Office Supplies	73,800	73,800	92	71,010	2,698	0.1%
27	55520	Graphic Supplies	4,000	4,036	-	-	4,036	0.0%
28	55530	Telephone	195,000	195,000	2,200	6,245	186,555	1.1%
29	55540	Postage	10,000	10,000	-	10,000	0	0.0%
30	55550	Delivery Svc	5,000	5,000	-	5,000	0	0.0%
31	55600	SCAG Memberships	92,200	92,200	10,000	-	82,200	10.8%
32	55610	Prof Memberships	1,500	1,500	-	-	1,500	0.0%
33	55611	Prof Dues	1,350	1,350	-	-	1,350	0.0%
34	55620	Res Mats/Subscrip	60,300	60,300	5,269	1	55,030	8.7%
35	55700	Deprec - Furn & Fixt	185,000	185,000	-	-	185,000	0.0%
36	55715	Amortiz - Software	-	-	-	-	0	#DIV/0!
37	55720	Amortiz - Leasehold Improvements	75,000	75,000	-	-	75,000	0.0%
38	55800	Recruitment Notices	25,000	25,000	-	25,000	0	0.0%
39	55801	Recruitment - other	45,000	45,000	-	-	45,000	0.0%
40	55810	Public Notices	2,500	2,500	-	-	2,500	0.0%
41	55820	In House Training	30,000	30,000	-	-	30,000	0.0%
42	55830	Networking Meetings/Special Events	20,000	20,000	-	-	20,000	0.0%
43	55840	Training Registration	65,000	65,000	3,712	-	61,288	5.7%
44	55920	Other Mtg Exp	2,500	2,500	-	-	2,500	0.0%
45	55950	Temp Help	106,000	106,000	1,878	44,364	59,758	1.8%
46	55xxx	Miscellaneous - other	26,500	26,500	-	-	26,500	0.0%
47	56100	Printing	23,000	23,000	-	2,000	21,000	0.0%
48	58100	Travel - Outside	83,300	83,300	-	-	83,300	0.0%
49	58101	Travel - Local	20,000	20,000	150	-	19,850	0.8%
50	58110	Mileage - Local	23,500	23,500	-	-	23,500	0.0%
51	58120	Travel Agent Fees	3,000	3,000	-	-	3,000	0.0%
52		Total Indirect Cost	22,877,319	22,877,319	1,270,096	2,800,726	18,806,497	5.6%

Attachment: CFO Charts (CFO Monthly Report)

SCAG Contracts (Year to Date)



Summary

As illustrated on the chart, the Contracts Department is currently managing a total of 143 contracts. Fifty-nine (59) are Cost Plus Fee contracts; forty-two (42) are Lump Sum (formerly Fixed Price) contracts, and the remaining forty (40) are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). The Contracts Department anticipates issuing approximately eighty (80) contracts for FY 2020-21. Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.

Office of the CFO
Staffing Report as of August 1, 2020



GROUPS	Authorized Positions	Filled Positions	Vacant Positions
Executive Office	15	13	2
Legal Services	2	1	1
Finance	23	22	1
Information Technology	25	19	6
Policy & Public Affairs	20	18	2
Planning & Programs	71	66	5
Total	156	139	17

OTHER POSITIONS

GROUPS	Limited Term Positions	Interns or Volunteers	Temp Positions	Agency Temps
Executive Office	0	1	0	1
Finance	1	0	1	1
Policy & Public Affairs	1	1	0	0
Information Technology	2	0	0	0
Planning & Programs	4	7	1	0
Total	8	9	2	2